



**MINUTES OF THE REGULAR MEETING
COMMON COUNCIL OF YOUNGTOWN, AZ
12033 N. CLUBHOUSE SQUARE, TOWN COUNCIL CHAMBERS
THURSDAY, MARCH 21, 2019 – 5:30 P.M.**

1. **Call to Order:** Mayor LeVault called the meeting to order at 6:04 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Chuck Vickers, Council Members Margaret Chittenden, June Miller, Jack Duran, Susan Hout and Karen Haney Duncan.

Mayor LeVault noted that a quorum is established for transacting business.

Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Community Development Coordinator/Deputy Town Clerk Nicole Smart, Community Development Manager Gregory Arrington, Public Work Marty Mosbrucker, Library Manager Heidi Speed, and Court Administrator Lisa Lipinski.

3. **Pledge of Allegiance and Invocation:** Councilmember Miller led the Pledge and Councilmember Duran gave the Invocation.

4. **Summary of Current Events:**

- A. Summary of Current Events from Mayor and Council.

Mayor LeVault attended an RPTA (Regional Public Transportation Authority) meeting. By attending these meeting, the Mayor conveyed that there's still much to do with public transportation and we are trying to do what we can within our limitations and with the resources we have.

Councilmember Miller had a meeting with Invenergy, and she explained in detail the safety of the project, and how it will benefit everyone in lowering their electric bills.

Councilmember Chittenden welcomed everyone to attend the Arts and Crafts show this Saturday from 11:00 a.m. to 4:00 p.m.

Vice Chair Vickers invited everyone to come to the Community Garden for an open potluck on Saturday, from 6:00 p.m. to 9:00 p.m. If you're going to come, please bring an item that you like for the potluck.

- B. Summary of Current Events from the Town Manager.

Mayor LeVault and the Town Manager attended the quarterly Luke West Council meeting on the base. The Town Manager also mentioned that Council will find the outline of all the dates for the budget presentations and final budget adoption in their Council books.

5. **Staff Reports:**

A. **Library:**

Library Manager Speed mentioned we started a pilot program called "Songersize" for parents and kids from 1 – 5 years old, hosted by Benevilla Family Resources. This interactive play group will help with socialization, creative play, and stimulating brain development. We plan to continue this on the 2nd Wednesday of every month.

Vice Mayor Vickers asked when is the date for National Potato Day coming up?

Library Manager Speed said it will be on the last Tuesday of March, at 10:30 a.m.

B. **Public Works:** No formal report was given.

C. **Community Development:** No formal report was given.

D. **Finance:** No formal report was given.

E. **Town Clerk:** No formal report was given.

F. **Municipal Court:** No formal report was given.

6. **Response to Call to the Community:** No response to Call to the Community.

7. **Citizens Comments/Appearences from the Floor:** Comments from the Floor.

- Lois Von Husen addressed the Council regarding concerns with homeless people in the community. These concerns are the homeless people living behind the apartment buildings.
- Sandra Smith addressed the Council regarding concerns with homeless people in the community. These concerns are gun shots heard, and no arrest was made.
- Wendy Knolls addressed the Council regarding concerns with homeless people in the community. These concerns are gun shots being fired, unknown vehicle in the apartments complex, homeless people.
- Barbara Carrier addressed the Council regarding concerns with homeless people in the community. These concerns are homeless people, the river bottom needs to be cleaned up, graffiti, needles found in the park. The homeless gaining entry in the apartments.
- Johannah Wagner addressed the Council regarding concerns with homeless people in the community. These concerns are the homeless people, trash in the river bottom.
- Karen Garcia Manager addressed the Council regarding concerns with homeless people in the community. These concerns are the homeless people, fire and graffiti in the river bottom.
- Gloria Heston addressed the Council regarding concerns with homeless people in the community. These concerns are the homeless people attacking people.
- Sharon Gerdes addressed the Council regarding concerns with homeless people in the community. These concerns are the homeless coming into our properties.
- Anna Smith addressed the Council regarding concerns with homeless people in the community. These concerns are the homeless people in the river bottom are getting too comfortable, and stealing.

Mayor and Council responded to criticism regarding the homelessness concerns and provided direction to Town Manager Blackman to work toward finding a suitable remedy for the situation.

8. Consent

A. **Approval of Minutes:** Regular Meeting minutes of **March 7, 2019**

Motion to approve the minutes of March 7, 2019 as amended – Councilmember Chittenden.

Second – Councilmember Haney Duncan.

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

9. Business

A. Presentation and/or Discussion Re: Sun City Fire and Medical District (SCFD) Report, which may include discussion of inspections, fire prevention, staffing levels, response times, community needs, and ambulance services (Fire Inspector Kenny Kovack)

Fire Inspector Kovack would like to note the error in the Rescue & EMS Incident, it should read for February 2019, 126. Fire Inspector said the fire that happened a few days ago, was caused by a mattress that was set on fire.

B. Presentation and/or Discussion Re: Maricopa County Sheriff's Office (MCSO) Report, which may include discussion of crime statistics, prevention, staffing levels, community needs, and response times. Captain McWilliams addressed the issue in regards to the homeless issue in Youngtown.

C. Public Hearing Re: Zoning Case Z19-03 requesting a Special Use Permit submitted by Catalina and Adam MacDermot to allow operation of a Tattoo Parlor and/or Body Piercing Establishment at 12014 N. 111th Avenue, identified as parcel 142-65-053M, in the C-1 Commercial Zoning District (Arrington)

i. **Staff review** Staff report presented by Community Development Manager Arrington.

The applicant is requesting a Special Use Permit from the Town of Youngtown Municipal Code Section 17.36 allowed uses for C-1 Commercial Districts (specific to C-1) to allow the operation of a Tattoo and/or body piercing establishment. This will be the applicants first location in Youngtown. The subject property is designated as C-1 Commercial District in the General Plan. The proposed use is consistent with the General Plan and with uses allowed in the C-1 zoning district.

Staff has found that there would be no effect upon the public health, safety and morals and general welfare of the Town and its inhabitants, the property will not be adversely affected, there is ample off-street parking facilities provided, and the general integrity and character of the district involved, and the utility value adjacent and surrounding the territory and property, will be preserved.

No public comments have been received regarding this request and staff does not expect any significant conflict with nearby residential uses in the area.

Staff recommend the following conditions of approval:

- This project shall be constructed according to the stipulation(s) set forth by the Planning and Zoning Hearing Officer.

- The Special Use Permit granted shall automatically become void, if within six (6) months from the date of granting, the proposed use is not commenced or a building permit has not been issued for such use.
- Applicants will have the project inspected to ensure compliance with local codes. Community Development Coordinator Nicole Smart reviewed maps and photographs of the property.

Adam MacDermot addressed the Council. Mr. MacDermot reviewed the business plan, which will be family owned and operated. Mr. MacDermot will be the only artist in the location and his work is focused toward military, first responders and public service members, in the American traditional style. Mr. MacDermot is fully licensed and previously worked in a shop in California for five (5) years.

Anticipated hours of operation will be walk in's 10:00 a.m. until 6:00 p.m. Tuesday through Friday, Sunday and Monday by appointment only. On occasion, hours may extend past 6:00 p.m. but it would be rare. The square footage of the business is 1200 sq.ft.

Mr. MacDermot stated that the business name will be called "Solid Family Tattoo", however, the business sign and marque will say "Tattoo" only.

ii. **Open Public Hearing**

Mayor LeVault opened the public hearing at 7:26 p.m. No members of the public chose to speak regarding the proposed special use permit.

iii. **Close Public Hearing**

Mayor LeVault closed the public hearing at 7:27p.m.

iv. **Council Action to Approve Special Use Permit**

Mayor LeVault confirmed the conditions of approval to which Attorney Stuhan explained the conditions of approval.

Motion to approve the Special Use Permit. – Councilmember Miller

Second – Councilmember Hout

Motion passed 5-2 with a roll call vote (Yay: Vice Mayor Vickers, Miller, Chittenden, Hout, LeVault; Abstain Councilmember Duran, and Haney Duncan Nay: none)

D. Public Comment and Discussion Re: Youngtown 2025 Parks, Open Space, Trails & Recreation Master Plan Process.

Community Development Manager mentioned we were originally scheduled to have the final reading tonight of the Master Plan, however we will need to postpone this until the April 4th meeting. We have sent the master plan out to the stakeholders including County Supervisor Clint Hickman, Maricopa County Planning and Zoning Department, APS, Town Engineer, Public Works, EPCOR, Sun City Fire and Medical District. As of today, we have only received the comments back from the Town Engineer. I will be in contact with the other stakeholders to see if they have any comments for us. On April 4th, you will have the final draft for review.

- E. Presentation, Discussion and/or Action Re:** Request to approve a contract with ProWest LLC for emergency repairs to the roofs of the Community Development, Code Enforcement, Town Hall, and Clubhouse buildings resulting from storm damage.

Public Works Manager, Marty Mosbrucker, is recommending the Council to approve a contract with Prowest LLC Restoration and Roofing for roofing repairs, (new roofing) for the Code Enforcement, the Clubhouse and the Community Development Manager buildings. The contract price is \$32,453.98. The building has been through hail and rain damage and the majority of the cost was paid for by our insurance through the risk pool. The Town will only have to pay the deductible of \$1,000 due to the insurance claim.

*Motion to approve a contract with ProWest, LLC – Councilmember Haney Duncan
Second – Councilmember Duran.*

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

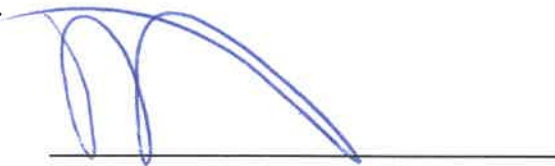
10. Call to Executive Session: No Call to Executive Session.

11. Future Agenda & Meetings

- A.** There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B.** The next Regular Meeting will be on April 4, 2019 at 5:30 p.m.

Note: A Special Council Meeting will be held on March 22, 2019 at 2:00 p.m. in the Town Hall Conference Room.

*Motion to Adjourn – Councilmember Chittenden.
Seconded – Councilmember Duran.
Meeting Adjourned 7:34 p.m.*



Michael LeVault, Mayor

Attest:



Mary Reynolds, Town Clerk

Minutes approved at the April 4, 2019 regular meeting.

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