



**PUBLIC NOTICE
REGULAR MEETING FOR THE COMMON COUNCIL OF
YOUNGTOWN, ARIZONA**

The Town of Youngtown provides notice that it will conduct its Town Council meeting on **June 16, 2022** through *in-person and technological* means. Council members may attend the Council meeting in-person or via video/telephone conference, as authorized by A.R.S. Section 38-431(4).

The in-person meeting will occur at 12033 N. Clubhouse Square, Youngtown AZ 85363, in the Town Council Chambers. The public may also listen to the Town Council meeting by calling in telephonically using the conference call and meeting identification number provided below. **Please state your name when you call in, then mute your telephone for the remainder of the call to ensure the Town Council can conduct its meeting without interference.**

If appearing remotely, you may provide comments by muting and unmuting your phone when recognized by the Chair during public comment portions of the agenda. Chat is not available. You may also submit a public comment form to Town Clerk Nicole Smart, nsmart@youngtownaz.org, at least one hour before the meeting to submit a written comment. All comments must be submitted in writing before the meeting or verbally made during the meeting by either coming up to the podium to speak or unmuting your phone when recognized.

DATE: June 16, 2022
TIME: Immediately following the Agua Fria Ranch Community Facilities District Board Meeting which begins at 5:30 p.m.
PLACE: Join the Regular Meeting by phone: 1-346-248-7799
Meeting ID: 879 1239 1286
Password: 216265
Link to the zoom meeting:
<https://us02web.zoom.us/j/87912391286?pwd=am9Jc3ZtR3gzYkF4d3lTVXJYdm1PQT09>

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Invocation**
4. **Summary of Current Events:** Brief Summary of Current Events pursuant to ARS § 38-431.02(K). Council may not propose, discuss or take legal action on the current event updates.
 - A. Summary of Current Events from Mayor and Council.
 - B. Summary of Current Events from Town Manager.
5. **Staff Reports:** Staff may provide reports to Council on the following subjects which may include discussion with Council. Council will not take legal action.
 - A. **Library:** The Library Manager may report to Council on library operations, monthly activities, book club events, and upcoming author visits.
 - B. **Public Works:** The Public Works Manager may report to Council regarding maintenance of Town facilities, recreational facilities, streets, parks, and schedules for work in the Town.

- C. Community Development:** The Community Development Manager and/or Community Development Coordinator may report to Council regarding business outreach, economic development projects, and code enforcement operations and activity reports.
- D. Finance:** The Finance Manager may report to Council regarding the Town's budget and monthly expenditures.
- E. Town Clerk:** The Town Clerk may report to Council regarding Town events, activities, meetings, and promotion of the Town on its website and social media sites.
- F. Municipal Court:** The Court Administrator may report to Council regarding activities of the Municipal Court, citations, hearings and schedules.

6. Response to Call to the Community

- 7. Citizens Comments/Appearances from the Floor:** Please complete a speaker request form for the Town Clerk, listing the subject you would like to discuss. Each speaker is limited to five (5) minutes. Before you begin to speak, identify yourself clearly by stating for the record your name and address. Non-Agenda items: This is the time for citizens who would like to address the Town Council on any non-agenda item. The Council will listen to comments, and may take one of the following: 1) Respond to criticism; 2) Request that staff investigate and report on the matter; or 3) Request that the matter be scheduled on a future agenda.

8. Consent

A. Approval of the following items:

- Approval of the Regular Council Meeting Minutes from June 2, 2022, and the Special Council Meeting from June 9, 2022.

9. Business

- A. Public Hearing:** Estimates for the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal Year 2022-2023.
- i. Open Public Hearing**
 - ii. Close Public Hearing**
 - iii. Convene a Special Meeting for the Adoption of the Estimates**
 - 1. Action to approve Resolution 2022-07 adopting the statement and estimates of the proposed expenditures for the North Youngtown Street Lighting Improvement District (NYT SLID) for the Fiscal Year 2022-2023. (Blackman)
- B. Public Hearing:** Estimates for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for Fiscal Year 2022-2023.
- i. Open Public Hearing**
 - ii. Close Public Hearing**
 - iii. Convene a Special Meeting for the Adoption of the Estimates**
 - 1. Action to approve Resolution 2022-08 adopting the statement and estimates of the proposed expenditures for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for the Fiscal Year 2022-2023 (Blackman)
- C. Presentation and/or Discussion Re:** Sun City Fire and Medical District (SCFD) Report, which may include discussion of inspections, fire prevention, staffing levels, response times, community needs, and ambulance services (Fire Marshal Jim Fox)
- D. Presentation and/or Discussion Re:** Maricopa County Sheriff's Office (MCSO) Report, which may include discussion of crime statistics, specific crimes including traffic violations, thefts, violent crimes, trespass and issues with homelessness, crime prevention, MCSO staffing levels, community needs, and response times (Captain Stutsman)

- E. Presentation, Discussion and/or Action Re:** Approval of the Intergovernmental Agreement between the City of El Mirage and the Town of Youngtown for Shared Transit Services to provide transportation to the El Mirage Senior Center (Blackman)
- F. Presentation, Discussion and/or Action Re:** Renewal of a Services Agreement with FLOCK Group, Inc. and consideration of authorization for the Town Manager to order additional services from FLOCK not to exceed \$150,000 in total, all related to the use of automatic license plate detection systems and cameras for public safety purposes. (Blackman)
- G. Presentation, Discussion and/or Action:** Approval of recommended allocation of improvement funds for the Façade Improvement Program (Arrington)
- H. Presentation, Discussion and /or Action Re:** Review of applicants for boards and commissions and possible action to appoint members for a term beginning July 1, 2022 and ending June 30, 2025 (Smart)
 - i. Youngtown Community Garden
 - 1. Charles Vickers
 - 2. Mike Francis
 - 3. Larry Wise
 - ii. Youngtown Art Commission
 - 1. Val Wilson
 - 2. Bev Wilson
 - iii. Citizens' Dog Park Committee
 - 1. Susan Hout
 - 2. Margaret Chittenden
 - 3. Kathryn French
- I. Presentation, Discussion and/or Action Re** Ongoing efforts to address criminal activity, nuisances, and homelessness in the Town (Mayor).

10. Call to Executive Session: Convene Executive Session pursuant to ARS § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding any above agenda items, as needed.

11. Future Agenda & Meetings

- A.** There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B.** Announcement of the next Regular Council Meeting:
Special Council Meeting will be Thursday, June 30, 2022 at 5:30 p.m.

Adjournment

*NOTE: Persons with special accessibility needs, including large print materials or interpreter, should contact the Town Clerk's office at (623) 933-8286 or TDD (623) 974-3665 no later than 24 hours in advance of regular scheduled meeting times. Citizens may appear before the Council to present their views on any subject concerning Town Government. The Council, however, may not discuss, consider or decide items NOT on the Agenda (ARS § 38-431.02 (H)) The Council will, if necessary, follow up at a later date. Due to limitation of time, citizens' comments are requested not to exceed five (5) minutes.

POSTING CERTIFICATION OF THIS NOTICE

The undersigned hereby certified that a copy of the attached notice and agenda were duly posted by 5:00 p.m. on **June 13, 2022** in the Town's designated posting locations pursuant to Resolution No. 06-04 and on the Town's website.



Nicole Smart, Town Clerk

AGENDA DATE: June 16, 2022

STAFF REPORT TO COUNCIL

DEPARTMENT: <i>General Government</i>	DEPARTMENT REPORT SUBMITTED BY: <i>Town Manager, Jeanne Blackman</i>
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REPORT:

- Met with representatives from MCSO District 3 on a remodel of the current substation here in Youngtown as they will be occupying the space for 18 months and more while the current substation in Surprise is being remodeled.
- Attended virtually the MAG (Maricopa Association of Governments) monthly Managers' meeting.
- Met with Town Engineer Anderson, Mayor LeVault and Public Works Manager Mosbrucker, to discuss options for the flooding at the post office.
- The Post Office is now back in their original building.
- Attended the Luke West Valley Council Quarterly meeting.



STAFF REPORT TO COUNCIL

DEPARTMENT:
LIBRARY

DEPARTMENT REPORT SUBMITTED BY:
MARY VASS

The Oceans of Possibilities Summer Reading Program has started. The program is open to all ages with participants earning prizes for every minute they read. As of June 8, we have 41 participants who have read 4260 minutes!

The Ventana Winds Book Club met at the Library on Monday, June 6. They followed up their meeting with a tour of the Youngtown Museum.

The Arizona Game and Fish Department is presenting their educational program "Arizona Animals" on Tuesday, July 12 at 1:00 a.m.. This free program is open to all ages.

We are celebrating National Ice Cream Day with our annual Ice Cream Social from 11:00 a.m. to 1:00 p.m. on Tuesday, July 19. The free event includes yard games such as giant checkers, tic-tac-toe, and ring toss as well as ice cream, of course!

Storytime continues on Wednesdays at 11:00 a.m. In May, we had 34 attendees.

Services we offer:

- **FREE WI-FI: Mon-Thur from 10:00 a.m. – 4:00 p.m.**
- **FREE Public Access Computers**
- **FREE Fax Service**
- **FREE Tax Forms**
- **FREE Legal Forms**
- **E-books**
- **Copies/Printing \$.15 a page**



STAFF REPORT TO COUNCIL

DEPARTMENT: Public Works	DEPARTMENT REPORT SUBMITTED BY: Marty Mosbrucker, Public Works Manager.
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REPORT:

- ADEQ storm water management audit complete: successful.
- ADOSH surprise inspection performed: successful.
- Town Hall floor cleaning completed.
- Irrigation repairs performed.
- Maricopa Lake aeration compressor rebuilt.
- Maricopa Lake recirculation system pm completed.
- Post Office shade replaced.
- Park ramadas power washed.
- Attended MCSO office site walk.



STAFF REPORT TO COUNCIL

DEPARTMENT: Community Development Manager	DEPARTMENT REPORT SUBMITTED BY: Gregory Arrington, Community Development Manager
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REPORT:

- Maricopa Association of Governments
 - Specification and Detail Committee
- American Institute of Architects
 - Breakfast Educational Series – ASU
- Code Enforcement League of Arizona
 - Instructor
 - Zoning Development – Legal Descriptions, Blueprint Reading and Property Ownership



STAFF REPORT TO COUNCIL

DEPARTMENT: Town Clerk/Community Development Coordinator	DEPARTMENT REPORT SUBMITTED BY: Nicole Smart
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REPORT:

- League of Arizona Cities and Towns Campaign Finance Training
- The monthly Business License Report is attached for your review.
- Town Vehicles auction June 16th at 9:00 a.m.
- Waiting on the approval to be a passport agent.
- Working on the G.A.I.N and Winter Miracle Event.
- Updating Standard Operating Procedures manual for Town Hall.
- I would encourage all staff and Council to “like” the Town’s page and submit pictures and stories. www.facebook.com/townofyoungtownaz.



Town of Youngtown

May 2022 Business License Report

New Business Licenses

- Transient 10
- Commercial 2
- Home Based

Renewals Business License

- Transient
- Commercial 2
- Home Based

New Business Licenses		Renewals Business License	
Transient	\$650.00	Transient	
Commercial	\$183.34	Commercial	\$225.00
Home Based		Home Based	
TOTALS	\$833.34	TOTALS	\$225.00

Total Revenue for May 2022 = \$1,058.34

There were two new Commercial Businesses for the Month of April.

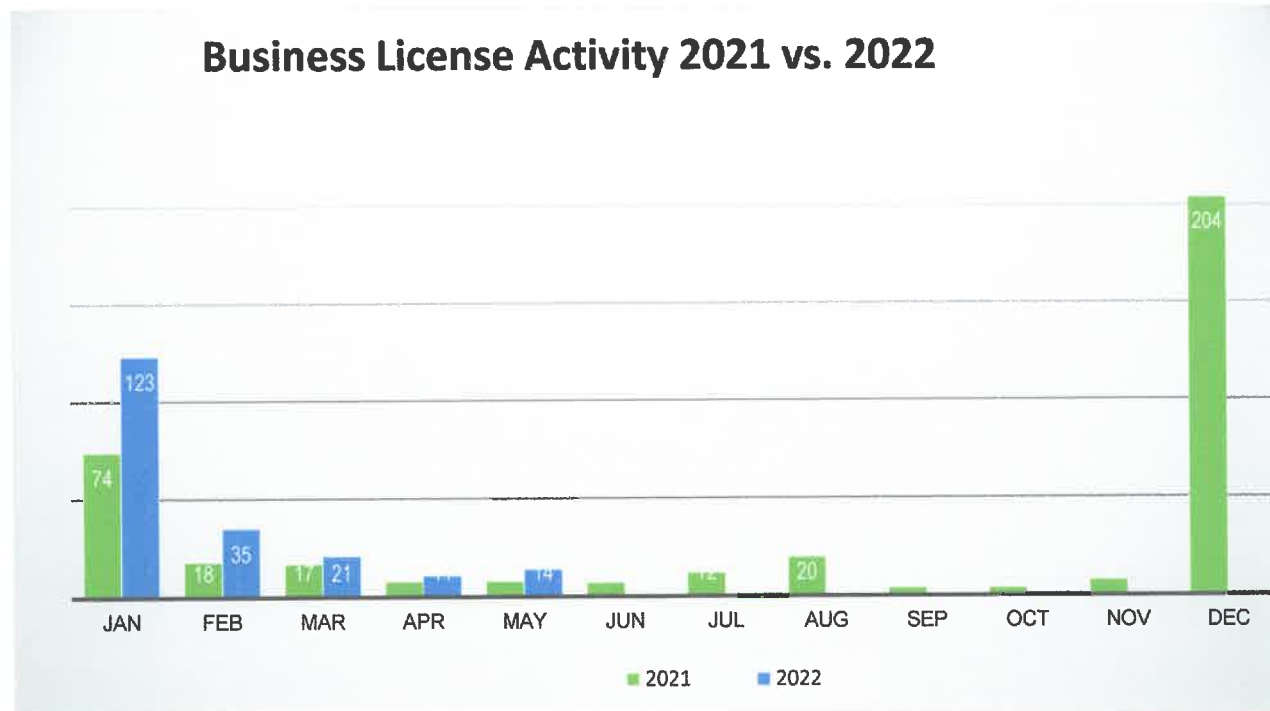
Primetime Ventures (Youngtown Diner)

SNC Grading LLC (Sport Cards)

There were no new Home Based Businesses for the Month of May.

All business licenses expire on December 31st of each year.

	2021	2022
Jan	74	123
Feb	18	35
Mar	17	21
Apr	8	11
May	8	14
Jun	7	
Jul	12	
Aug	20	
Sep	4	
Oct	4	
Nov	8	
Dec	204	
Total	384	





STAFF REPORT TO COUNCIL

DEPARTMENT: Youngtown Municipal Court	DEPARTMENT REPORT SUBMITTED BY: <i>Court Administrator – Angelica Burris</i>
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REPORT:

No formal presentation will be given on the following items:

Citation Activity for May 2022:

Citations filed by MCSO: 17

Citations Filed by Code: 1

Long Forms Filed by Prosecutor: 0
(IPMC's for Code Enforcement)

Court Activity for May 2022:

18 walk-ins and arraignments

1 Order to Show Cause Hearings

19 warrants issued for criminal failure to pay/failure to appear

2 plea agreements entered

6 In-Custody

1 continuance filed by the prosecutor

2 diversion/deferred prosecutions entered

0 case transferred

0 cases vacated

The Youngtown Municipal Court daily operations include:

Handling general inquires, payments in person and by phone, collection contact for past due cases, sentencing of cases and processing warrants for failure to appear/non-compliance on classes, jail or probation. Assisting citizens to refer to correct court for handling cases, providing contact information for law enforcement, animal control, directions to other Town services and local businesses.



**MINUTES OF THE REGULAR MEETING
COMMON COUNCIL OF YOUNGTOWN, AZ
12033 N. CLUBHOUSE SQUARE, TOWN COUNCIL CHAMBERS
THURSDAY, JUNE 2, 2022 at 5:30 P.M.**

1. **Call to Order:** Mayor LeVault called the meeting to order at 5:34 p.m., immediately following the Agua Fria Ranch Community Facilities District Board Meeting
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Chuck Vickers, Council Members Margaret Chittenden, Mike Francis, and Karen Haney Duncan. Councilmember June Miller called in telephonically. Councilmember Susan Hout excused.

Mayor Michael LeVault noted that a quorum is established for transacting business.

Staff present: Town Manager Jeanne Blackman, Town Clerk Nicole Smart, and Town Attorney Trish Stuhan. Community Development Gregory Arrington called in telephonically.

3. **Pledge of Allegiance and Invocation:** Vice Mayor Vickers led the Pledge and Town Manager Blackman gave the Invocation.
4. **Summary of Current Events:**

Mayor LeVault mentioned he met with Town Manager Blackman and members of the Peoria Police Department in regards to a repeat offender program. We are going to explore the feasibility of doing this MROP (Misdemeanor Repeat Offender Program). We are looking at a couple of ordinances that we may bring to council later this summer, that will give law enforcement some additional tools to work with.

Councilmember Chittenden mentioned she thanked a few people that were walking around Maricopa Lake and picking up trash.

Summary of Current Events from Town Manager

Town Manager Blackman participated in the Arizona Metropolitan Trust meeting.

Town Manager Blackman met with Kraig Gardner from FLOCK on the upcoming contract renewal

Town Manager Blackman met with Mayor LeVault, Detective Lisa Scott and Detective Tomoki Scheiderman from Peoria Police Department on their MROP Program (Misdemeanor Repeat Offender Program) and Homeless Outreach (more details will be forthcoming).

Town Manager Blackman attended the West Valley Managers' meeting hosted by the City of Glendale.

5. **Staff Reports:** Staff may provide reports to Council on the following subjects which may include discussion with Council. Council will not take legal action.
- A. **Library:** The Library Manager may report to Council on library operations, monthly activities, book club events, and upcoming author visits.
 - B. **Public Works:** The Public Works Manager may report to Council regarding maintenance of Town facilities, recreational facilities, streets, parks, and schedules for work in the Town.
 - C. **Community Development:** The Community Development Manager and/or Community Development Coordinator may report to Council regarding business outreach, economic development projects, and code enforcement operations and activity reports.
 - D. **Finance:** The Finance Manager may report to Council regarding the Town's budget and monthly expenditures.
 - E. **Town Clerk:** The Town Clerk may report to Council regarding Town events, activities, meetings, and promotion of the Town on its website and social media sites.
 - F. **Municipal Court:** The Court Administrator may report to Council regarding activities of the Municipal Court, citations, hearings, and schedules.

6. **Response to Call to the Community:** No response to Call to the Community.

7. **Citizens Comments/Appearances from the Floor:**

Youngtown resident Mary Quatrochi has concerns in regards to the rundown Mountain View apartment complex on Tennessee Avenue.

Mayor LeVault mentioned they spoke with the owners a couple of years ago, however, we will have code look into this matter.

Youngtown resident Ann Nelson asked if the bathrooms at Maricopa Lake can be open until 6:00 p.m. Resident Ann Nelson is willing to help lock the bathrooms.

Mayor LeVault directed staff to look into the matter.

8. **Consent**

A. Approval of the following items:

- Approval of the Regular Council Meeting Minutes from May 19, 2022 with corrections.

*Motion to approve the items on the consent agenda – Councilmember Haney Duncan
Second – Vice Mayor Vickers*

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Miller telephonic voice vote was noted as a yes. Councilmember Hout excused.

9. **Business**

A. Presentation, Discussion Re: Review of proposed budget for FY 2022-2023.

Town Manager Blackman was in attendance to present the review of the proposed budget, and answer questions from Council.

Town Manager Blackman mentioned we highlighted in yellow the details on page 10 showing the increase is due to potential improvements in the parks for tree trimming of \$15,000, artificial grass \$150,000, park benches \$5,000 and the Community Garden restroom for \$80,000.

Town Manager Blackman mentioned on page 18 for the upgrades to buildings is replacement of two aging HVAC units for \$15,000 and repairing/replacing flooring at the Maricopa County Sheriff's Office for \$5,000. Also on page 37, for Patrol Services this is the amount for Maricopa County Sheriff's Office \$485,105., Law Enforcement Specialists for \$123,396, Affinium Security Protection \$111,790, and Flock Safety \$145,250 all of which are allocated to this fund.

Discussion followed in regards to the artificial grass in the dog park.

- B. Presentation, Discussion and/or Action Re:** Approval of Resolution 2022-04 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Light Improvement District (NYT SLID) for the 2022-2023 fiscal year, which shall be provided for by the levy and collection of equal apportionment of taxes based on the number and classification of property within the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Town Manager Blackman was in attendance to present the approval of Resolution 2022-04, and answer questions from Council.

Approval of Resolution 2022-04, regarding the assessment of a levy and collection of and equal apportionment of taxes based on the number and classification of property in the District.

It is in the residents' best interest and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the NYT SLID to the property owners who benefit from the street lights in their area of Town.

The Council, as the Town of Youngtown's governing body, annually assess a tax levy upon all property in the NYT SLID to pay annual expenses for electricity for street lights in the District.

What is paid in taxes is the amount of electricity used and billed in the current fiscal year divided by the number of parcels as supplied by the Maricopa County Assessor.

Council will consider final approval of NYT SLID budget following a public hearing on June 16TH, 2022.

Benefit of having \$81,169.62 in funds for Fiscal Year 2022-2023 specifically to address the NYT SLID. The assessment will be \$54.56 per parcel.

Approval of Resolution 2022-04 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Light Improvement District (NYT SLID) for the 2022-2023 fiscal year, which shall be provided for by levy and collection of equal apportionment of taxes based on the number and classification of property within the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Motion - Councilmember Francis

Second Councilmember Haney Duncan

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Miller telephonic voice vote was noted as a yes. Councilmember Hout excused.

- C. Presentation, Discussion and/or Action Re:** Approval of Resolution 2022-05 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Light Improvement District (AFR SLID) for the 2022-2023 fiscal year, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Town Manager Blackman was in attendance to present the approval of Resolution 2022-05, and answer questions from Council.

Approval of Resolution No. 2022-05 for the tentative adoption of the estimated assessment for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for FY 2022-2023 for \$23,764.07.

It is in the best interest of the residents' and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) to the property owners who benefit from the street lights in their area of town.

The Council, as the Town of Youngtown's governing body, annually assess a tax levy upon all property in the AFR SLID to pay annual expenses which includes the cost of electricity for the street lights in the District.

What is paid in taxes has two components: (1) is the rate of taxation, (2) is the valuation of properties. If property valuations go up, then the tax rate goes down and if property valuations go down, then the tax rate goes up.

The Maricopa County Assessor supplies valuations for the AFR SLID in February and those valuations are used to calculate the tax levy for the SLID. These valuations can change in the days before the tax levy report goes to the Maricopa County Board of Supervisors. The Resolution sent to the County Treasurer states a rate not to exceed 0.2828 per \$100 NAV.

Fiscal year 2022-2023 estimated cost is \$23,764.07. Ad valorem tax is levied and collected based on the assessed valuation of all the real and personal property within the AFR SLID.

Council will consider final approval of the AFR SLID budget following a public hearing on June 16th, 2022.

Benefit of having \$23,764.07 funds in FY 2022-2023 specifically to address Agua Fria Ranch Street Lighting Improvement District.

Approval of Resolution 2022-05 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Light Improvement District (AFR SLID) for the 2022-2023 fiscal year, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, pursuant

to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Motion - Vice Mayor Vickers

Second Councilmember Francis

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Miller telephonic voice vote was noted as a yes. Councilmember Hout excused.

- D. Presentation, Discussion and /or Action Re:** Approval of Agreement for Services between the Town of Youngtown and AZ Code Consultants, LLC for plan review and building inspection services.

Community Development Manager Arrington was in attendance to present Approval of Agreement for Services between the Town of Youngtown and AZ Code Consultants, LLC for plan review and building inspection services, and answer questions from Council.

Discussion and/or action regarding a contract between the Town of Youngtown and AZ Code Consultants for a one (1) year period. The contract shall be for plan review and building inspection services.

The utilization of AZ Code Consultants shall maintain the high level of customer service that our citizens and customers have come to expect. The quality of our plan review inspections, turnaround times, and consultations shall remain consistent.

Staff is recommending approval of the Agreement between the AZ Code Consultants and the Town of Youngtown as and on-call service to be provided by the AZ Code Consultants per the Agreement during the fiscal year ending on June 30, 2023.

Councilmember Chittenden asked Community Development Manager Arrington if he has been pleased with AZ Code Consultants for the past five years.

Community Development Manager Arrington stated he is very satisfied with AZ Code Consultants, especially Barry Collins as he has been very instrumental in helping Gregory out, and Barry likes the Town so much, he bought a house here.

Approval of Agreement for Services between the Town of Youngtown and AZ Code Consultants, LLC for plan review and building inspection services.

Councilmember Haney Duncan

Second Councilmember Chittenden

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Miller telephonic voice vote was noted as a yes. Councilmember Hout excused.

- E. Presentation, Discussion and/or Action Re:** Proposed agreement with Greater Phoenix Economic Council (GPEC) for the period beginning July 1, 2022 and ending June 30, 2023 in the amount of \$3,457.

Community Development Manager Arrington was in attendance to present the proposed agreement with Greater Phoenix Economic Council (GPEC) for the period beginning July 1, 2022 and ending June 30, 2023 in the amount of \$3,457, and answer questions from Council.

The mission of GPEC is to attract and grow quality businesses and advocate for the competitiveness of Greater Phoenix. Kristen Stephenson, Senior Vice President of Business Development, will be presenting a brief presentation for Council.

Established in 1989, the Greater Phoenix Economic Council (GPEC) actively works to attract and grow quality businesses and advocate for the competitiveness of Greater Phoenix. As the regional economic development organization, GPEC works with 22-member communities, Maricopa County and more than 160 private investors to accomplish its mission, and serve as a strategic partner to companies across the world as they expand or relocate. Consistently ranked as a top national economic development organization, GPEC's approach to connectivity extends beyond the fabric of the community. Known as The Connected Place, Greater Phoenix is in relentless pursuit of innovative and entrepreneurial technology-focused companies that are committed to changing the game. As a result, over the past 30 years GPEC has fueled the regional economy by helping more than 800 companies, creating more than 130,000 jobs and \$14.8 billion in capital investment.

Each year, the Town is asked to consider continued participation in GPEC, with an associated cost for services based on the population estimate for the current year.

The fiscal impact for 2022-2023 Office of Economic Opportunity population estimates for the Town is 7,060, with a per capita cost of approximately \$.4897.00, determines a fee of \$3,457.00 for fiscal year 2022-2023.

Mayor LeVault mentioned he is pleased the Town is part of the Greater Phoenix Economic Council, and hopefully other Towns and Cities will join.

Approval of the agreement with Greater Phoenix Economic Council (GPEC) for the period beginning July 1, 2022 and ending June 30, 2023 in the amount of \$3,457.00

Motion - Councilmember Chittenden

Second Councilmember Haney Duncan

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Miller telephonic voice vote was noted as a yes. Councilmember Hout excused.

F. Presentation, Discussion and/or Action Re: Proposed amendment to the Transit Services Agreement with the Regional Public Transportation Authority for the period beginning July 1, 2022 and ending June 30, 2023 in the amount of \$89,732.00.

Town Manager Blackman was in attendance to present the Proposed amendment to the Transit Services Agreement with the Regional Public Transportation Authority, and answer questions from Council.

Approval of the amendment to the Transit Services Agreement with the Regional Public Transportation Authority for the period beginning July 1, 2022 and ending June 30, 2023.

The Regional Public Transportation Authority (RPTA) provides paratransit services to residents through Valley Metro. This provides safe, convenient and comfortable access for riders that are unable to use bus and rail service for trips due to disability.

Each year the Town receives an amendment to the contract originally dated July 1, 2013; the terms of the amendment extend the contract for one (1) fiscal year.

The proposed amendment would change Schedule C, Paratransit Services and Financial Information to reflect the fiscal year 2022-2023 rate of \$89,732.00, and Schedule E, Americans with Disabilities Act – Public Transportation Funds availability, to reflect a contribution of an amount not to exceed \$1,800.00 to pay actual costs for ADA trips and other requests for Paratransit service made by ADA certified riders up to this maximum amount.

The fiscal year budget for 2022-2023 reflects the cost of \$89,732.00 for this service. Payments will be made quarterly upon receipt of invoices from RPTA.

Discussion followed in regards to the possible increase to the transportation fees.

Approval of the amendment to the Transit Services Agreement with the Regional Public Transportation Authority for the period beginning July 1, 2022 and ending June 30, 2023 in the amount of \$89,732.00.

Motion - Vice Mayor Vickers

Second Councilmember Haney Duncan

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmember Miller telephonic voice vote was noted as a yes. Councilmember Hout excused.

G. Presentation, Discussion and/or Action Re: Presentation of Parks & Sons services.

Shawn Parks from Parks & Sons was in attendance to present the service report, and answer questions from Council.

Shawn Parks mentioned the bulk collection program started in 2014 with a semi-annual collection in spring and fall. This program is available to all residents with an active service. They are allowed up to twelve cubic yards per household per collection, and this is included in the monthly charge. Parks & Sons updated this program in 2021, and residents can schedule a bulk trash pickup by calling or going through the MySchedule portal.

Shawn Parks mentioned the recycling efforts they implemented from 1991 though today. He stated the economic impact was 220 million pounds of recyclables calculates to 1.9 million trees saved, 453 million gallons of water, 774 million kilowatt hours, and 365,000 yards at landfills. In 2018, the recycling market shifted to reduction in processors and markets for material, constraints on contamination allowance and charged tipping fees two to three times higher than landfill rates, due to current fuel rate surges

Shawn Parks mentioned this is a collaboration with the Town of Youngtown and code compliance. They email the reports to the Town Manager when bulk collection and dumpsters are scheduled, weekly automated reports for compliance, and increase in service activations.

Discussion followed in regards to cost of service to residents, and bulk trash pickup.

H. Presentation, Discussion and/or Action Re: Ongoing efforts to address criminal activity, nuisances, and homelessness in the Town.

Mayor LeVault reiterated the Town's efforts to address issues in the community and discussed that other programs will be forthcoming to strengthen our approach.

Call to Executive Session: No Call to Executive Session.

Future Agenda & Meetings

a. Future Agenda Items – Councilmember Miller would like

- **Special Council Meeting will be Thursday, June 9, 2022 at 5:30 p.m.**
- **Next Regular Council Meeting will be Thursday, June 16, 2022 at 5:30 p.m.**

Adjournment

Motion to Adjourn – Councilmember Haney Duncan

Seconded – Vice Mayor Vickers

Meeting Adjourned 6:59 p.m.

Michael LeVault, Mayor

Attest:

Nicole Smart, Town Clerk

Minutes approved at the June 9, 2022 regular meeting



**SPECIAL MINUTES OF THE REGULAR MEETING
COMMON COUNCIL OF YOUNGTOWN, AZ
12033 N. CLUBHOUSE SQUARE, TOWN COUNCIL CHAMBERS
THURSDAY, JUNE 9, 2022 at 5:30 P.M.**

1. **Call to Order:** Mayor LeVault called the meeting to order at 5:30 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Chuck Vickers, Council Members Margaret Chittenden, Mike Francis, and Karen Haney Duncan. Councilmember June Miller called in telephonically. Councilmember Susan Hout excused.

Mayor Michael LeVault noted that a quorum is established for transacting business.

Staff present: Town Manager Jeanne Blackman, Town Clerk Nicole Smart, Library Manager Mary Vass and Administrative Assistant Carla Pena-Fields. Town Attorney Trish Stuhan called in telephonically.

3. **Pledge of Allegiance and Invocation:** Councilmember Chittenden led the Pledge and Town Manager Blackman gave the Invocation.
4. **Summary of Current Events:**

Town Manager Blackman stated we will be bringing the departmental updates next week at the regular council meeting.
5. **Response to Call to the Community:** No response to Call to the Community.
6. **Citizens Comments/Appearances from the Floor:** No citizen comments.
7. **Business**

A. Presentation, Discussion and/or Action Re: Adoption of the tentative budget for the 2022-2023 fiscal year and scheduling of a public hearing for June 30, 2022 (Malia)

Finance Manager Penny Malia, was in attendance to present the adoption of the tentative budget for the 2022-2023 fiscal year and to schedule a public hearing for June 30, 2022 and answer questions from Council.

For the projected expenditures for FY23, as is done every year, each department was asked to review each line item and look at expenditures to make sure we were not tying up funds unnecessarily and/or if they needed additional funds to maintain or improve their level of service.

On Thursday, May 19, 2022 the Town's Department Managers presented the expenditure budget where Council reviewed every department's budget and had the opportunity to ask the Town Manager and Managers any questions they might have had. The highlights for the fiscal year 2022-2023 Budget are as follows:

- In FY2021-2022 we placed in the budget \$818,330 in ARPA funds but received \$1,145,385. In FY2022-2023 we have placed the other half of ARPA funds in the amount of \$1,145,385.
- Appropriation for the equivalent of a 7% of annual salaries that can be used for a range of 0-7% adjustment for merit and cost of living.
- ASRS decrease from 12.41% to 12.17 %
- PSPRS increased from \$92,947 in FY2021-2022 to \$93,817 in FY2022-2023
- Contingency reserve increased from \$2,143,606 in FY2021-2022 to \$2,506,794 in FY2022-2023 due to the uncertainty of the economy and pending legislation.

The tentative budget for 2022-2023 is in the amount of \$14,150,461 compared to \$12,136,953 in fiscal year 2021-2022 (FY22 or a 1.8% increase). The increase is primarily a result of increases in the General Fund due to the increase in the contingency reserve and the increase in Grants in the event the Town is eligible for potential stimulus funds.

The public hearing and final budget adoption are scheduled for Thursday, June 30, 2022 at 5:30 p.m. We have given the Council the opportunity to review the entire proposed budget and address any questions you had.

In summary, I would like to take this opportunity to thank the Mayor and Town Council for their guidance and support throughout the development of this proposed budget. With the Town's guidance, and Town staff's collaborative effort, we were able to bring forward a balanced budget for fiscal year 2022-2023.

Approval to adopt the tentative budget for the 2022-2023 fiscal year and schedule of a public hearing for June 30, 2022.

Councilmember Francis

Second – Councilmember Haney Duncan

Motion passed on a roll call vote of six (6) ayes, zero (0) nays, one (1) absent. (Yay, Chittenden, Haney Duncan, Francis, Miller, Vice Mayor Vickers, and Mayor LeVault.

Councilmember Miller telephonic voice vote was noted as aye. Councilmember Susan Hout absent.

B. Presentation, Discussion and/or Action Re: Amendment to the Pierce Coleman, LLC agreement,

Town Manager Blackman, was in attendance to present the amendment to the Pierce, Coleman agreement, and answer questions from Council.

Town Manager Blackman mentioned the Town Attorney Stuhan switched firms a few years ago to Pierce Coleman and they have done an excellent job for the Town. Trish has a lot of history with the Town, and a great memory when we have to revisit issues and bring historical documents forward. There's something to be said about longevity with the town and having that institutional knowledge of what's happened in the town. Just one of the items, which we were very successful on, is the property on Indiana. Trish and her firm represented us through the entire process with the best outcome we could have hoped for.

Town Attorney Stuhan mentioned the fee increase is going from \$200 to \$245 for general council services, and the special council services from \$250 to \$295. The paralegals fee is \$200, and the last increase was in 2018.

Councilmember Chittenden mentioned she appreciated that Trish stayed with the Town even though she changed firms.

Councilmember Miller

Second Councilmember Francis

Motion passes on a roll call vote of six (6) ayes, zero (0) nays, one (1) absent. (Yay, Chittenden, Haney Duncan, Francis, Miller, Vice Mayor Vickers, and Mayor LeVault.

Councilmember Miller telephonic voice vote was noted as aye. Councilmember Susan Hout absent.

- C. Presentation, Discussion and/or Action Re:** Amendment to the Maricopa County Sheriff's Office Amendment #3 to the Agreement of Law Enforcement Services.

D.

Town Manager Blackman, was in attendance to present the amended agreement #3 for the Maricopa Council Sheriff's Office and answer any questions from Council.

Town Manager Blackman mentioned this is the supplemental agreement with Maricopa County Sheriff's Office. Last year MCSO was in the process of recruitment, and they graduated a couple of recruitment classes. With the additional recruits, we feel we're getting closer this year to having those additional services on the street. But we want to make sure we have that placeholder of an approved contract that goes back to MCSO and the Board of Supervisors so they know that funding stream is still available. This would be a supplement to the original contract. We have an original contract in place for MCSO services and the supplemental for additional law enforcement services.

Vice Mayor Vickers

Second Councilmember Miller

Motion passes on a roll call vote of six (6) ayes, zero (0) nays, one (1) absent. (Yay, Chittenden, Haney Duncan, Francis, Miller, Vice Mayor Vickers, and Mayor LeVault.

Councilmember Miller telephonic voice vote was noted as aye. Councilmember Susan Hout absent.

- E. Presentation, Discussion and/or Action Re:** Ongoing efforts to address criminal activity, nuisances, and homelessness in the Town.

Mayor LeVault mentioned we put significant additional law enforcement security assets on the streets, we have virtually every means of ingress and egress and covered by license plate reading cameras, and we are aggressively helping organize Neighborhood Watch cells throughout town. Mayor LeVault mentioned we are looking at some additional tools that can help law enforcement with the repeat offender program

So now we've got a lot less small crime, and a more serious plan in place. We're looking at implementing a program to put some teeth back in those kinds of misdemeanor offenses.

Councilmember Chittenden asked if the town is providing a water station?

Town Manager Blackman mentioned we do not have a water station; however, Code Enforcement and Public Works have water in their vehicles to hand out. They have done this for at least 10 years or more.

Town Manager Blackman introduced Carla Pena-Fields, and Mary Vass to council.

8. **Call to Executive Session:** No Call to Executive Session.

9. **Future Agenda & Meetings**

A. Future Agenda Items –

B. The next Council Meeting will be held on:

Next Regular Council Meeting will be Thursday, June 16, 2022 at 5:30 p.m.

Adjournment

Motion to Adjourn – Councilmember Haney Duncan

Seconded – Councilmember Francis

Meeting Adjourned 5:53 p.m.

Michael LeVault, Mayor

Attest:

Nicole Smart, Town Clerk

Minutes approved at the June 16, 2022 regular meeting



TOWN COUNCIL ACTION FORM

Subject: A public hearing regarding the adoption of Resolution 2022-07 to approve and accept as the final budget for the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal Year 2022-2023, which was presented as the tentative budget for the NYT SLID for Fiscal Year 2022-2023, as approved by the Council by Resolution 2022-04 and to set a date for June 30, 2022 for ordering that an equal apportionment tax based on the number and classification of properties in the district be fixed, levied, and assessed in the NYT SLID.

STAFF PRESENTER:

Jeanne Blackman, Town Manager

RECOMMENDATION:

Approval of Resolution 2022-07, adopting the statements and estimates of expenses of the North Youngtown Street Lighting Improvement District which shall constitute the budget of the District for Fiscal Year 2022-2023, pursuant to Sections 48-616 and 42-17101 et seq., Arizona Revised Statutes, as amended.

COMMUNITY BENEFIT:

It is in the residents' best interest and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the NYT SLID to the property owners who benefit from the street lights in their area of Town.

DISCUSSION:

The Council, as the Town of Youngtown's governing body, annually assesses a tax levy upon all property in the North Youngtown Street Lighting Improvement District (NYT SLID) to pay annual expenses for electricity for street lights in the District. Council will assess the tax levy by resolution at the meeting of June 30, 2022.

FISCAL IMPACT:

Benefit of having \$81,169.62 funds in Fiscal Year 2022-2023 specifically to address the NYT SLID. The assessment will be \$54.56 per parcel.

REVIEW BY:

via email
Pierce Coleman, PLLC, Town Attorney
By: Trish Stuhan

PREPARED BY:

via email
Penny Malia, Finance

via email
Jeanne Blackman, Town Manager

RESOLUTION NO. 2022-07

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, MARICOPA COUNTY, ARIZONA ADOPTING THE STATEMENTS AND ESTIMATES OF EXPENSES OF THE NORTH YOUNGTOWN STREET LIGHTING IMPROVEMENT DISTRICT, WHICH SHALL CONSTITUTE THE BUDGET OF THE DISTRICT FOR FISCAL YEAR 2022-2023 PURSUANT TO SECTIONS 48-616 AND 42-17101 ET SEQ., ARIZONA REVISED STATUTES, AS AMENDED.

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district necessary to pay the annual expenses of said districts; and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of equal apportionment taxes based on the number and classification of properties in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3 (Sections 42-17101 et seq.), Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2022-2023; and

WHEREAS, a public hearing on said statements and estimates of expenses was held on June 16, 2022, and notice of such hearing published in accordance with the requirements of A. R. S. § 48-616;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, that

1. The Statement and Estimates of Expenses of the North Youngtown Street Lighting Improvement District for Fiscal Year 2022-2023 attached hereto and incorporated herein as Exhibit "A" is hereby approved in the amount of \$81,169.62

2. Said adopted estimates shall constitute the budget of the North Youngtown Street Lighting Improvement District for Fiscal Year 2022-2023.

PASSED AND ADOPTED by the Mayor and Council of the Town of Youngtown, Maricopa County, Arizona, this 16th day of June, 2022.

Michael LeVault, Mayor

ATTEST:

Nicole Smart, Town Clerk

APPROVED AS TO FORM:

Pierce Coleman, PLLC, Town Attorneys
By Trish Stuhan

EXHIBIT A

**North Youngtown
Street Lighting Improvement District
Fiscal Year 2022-2023**

	APS Bill	Admin Fee	FY 22 Actual Billings Received	
	\$ 77,304.40	X 5% = \$ 3,865.22	for July	\$ 6,415.53
			August	\$ 6,355.25
Actuals Billed to Date	\$ 77,304.40		September	\$ 6,345.58
Number of Lights	502		October	\$ 6,392.22
Cost/Light	\$ 153.99		November	\$ 6,392.18
Adt'l lights to be billed			December	\$ 6,388.13
Cost/Light	\$ 153.99		January	\$ 6,455.60
Adt'l light billing	\$ -		February	\$ 6,395.47
Total Billing	\$ 77,304.40		March	\$ 6,364.44
Admin Fee	\$ 3,865.22		April	\$ 6,600.00
Total Billing & Admin Fee	\$ 81,169.62	54.40323	May	\$ 6,600.00
			June	\$ 6,600.00
divided by 1492 parcels	\$ 54.56	cost per parcel	Total	\$ 77,304.40

(APRIL-JUNE ARE ESTIMATES)



TOWN COUNCIL ACTION FORM

SUBJECT: A public hearing regarding the adoption of Resolution 2022-08 to approve and accept as the final budget for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for Fiscal Year 2022-2023 the tentative budget for the AFR SLID for Fiscal Year 2022-2023, as approved by the Council by Resolution 2022-05 and to set a date for June 30, 2022 for ordering that an ad valorem tax on the assessed value of all the real and personal property in the district be fixed, levied, and assessed in the AFR SLID.

STAFF PRESENTER:

Jeanne Blackman, Town Manager

RECOMMENDATION:

Approval of Resolution 2022-08 adopting the statements and estimates of expenses of the Agua Fria Ranch Street Lighting Improvement District, which shall constitute the budget of the District for Fiscal Year 2022-2023 pursuant to Sections 48-616 and 42-17101 et seq., Arizona Revised Statutes, as amended.

COMMUNITY BENEFIT:

It is in the best interest of the residents' and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) to the property owners who benefit from the street lights in their area of town.

DISCUSSION:

The Council, as the Town of Youngtown's governing body, annually assesses a tax levy upon all property in the AFR SLID to pay annual expenses which includes the cost of electricity for the street lights in the District. Council will assess the tax levy by resolution at the meeting of June 30, 2022.

FISCAL IMPACT:

Benefit of having \$23,764.07 funds in FY 2022-2023 specifically to address Agua Fria Ranch Street Lighting Improvement District.

REVIEW BY:

via email

Pierce Coleman, PLLC, Town Attorney
By: Trish Stuhan

PREPARED BY:

via email

Penny Malia, Finance

via email

Jeanne Blackman, Town Manager

RESOLUTION NO. 2022-08

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, MARICOPA COUNTY, ARIZONA ADOPTING THE STATEMENTS AND ESTIMATES OF EXPENSES OF THE AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT, WHICH SHALL CONSTITUTE THE BUDGET OF THE DISTRICT FOR FISCAL YEAR 2022-2023 PURSUANT TO SECTIONS 48-616 AND 42-17101 ET SEQ., ARIZONA REVISED STATUTES, AS AMENDED.

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said districts; and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3 (Sections 42-17101 et seq.), Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2022-2023; and

WHEREAS, public hearing on said statements and estimates of expenses was held on June 16, 2022, and notice of such hearing published in accordance with the requirements of A.R.S. § 48-616;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, that

1. The Statement and Estimates of Expenses of the Agua Fria Ranch Street Lighting Improvement District for Fiscal Year 2022-2023 attached hereto and incorporated herein as Exhibit "A" is hereby approved in the amount of \$23,764.07;

2. Said adopted estimates shall constitute the budget of the Agua Fria Ranch Street Lighting Improvement District for Fiscal Year 2022-2023.

PASSED AND ADOPTED by the Mayor and Council of the Town of Youngtown, Maricopa County, Arizona, this 16th day of June, 2022.

Michael LeVault, Mayor

ATTEST:

Nicole Smart, Town Clerk

APPROVED AS TO FORM:

Pierce Coleman, P.L.L.C, Town Attorneys
By Trish Stuhan

EXHIBIT A
Agua Fria Ranch
Street Lighting Improvement District
Fiscal Year 2022-2023

FY 2022 Actual Bill Amounts				Net Assessed Value
for July	\$ 1,844.57	Actuals	\$ 22,632	\$ 8,403,484
August	\$ 1,845.65	Additional	\$ -	÷100
September	\$ 1,845.65	Admin Fee	\$ 1,132	\$ 84,034.84
October	\$ 1,859.94		\$ 23,764.07	0.2828
November	\$ 1,860.40			\$ 23,764.07
December	\$ 1,852.86			
January	\$ 1,890.30			
February	\$ 1,786.65			
March	\$ 1,846.43			
April	\$ 2,000.00			
May	\$ 2,000.00			
June	\$ 2,000.00			

Total \$ 22,632.45

(APRIL-JUNE ARE ESTIMATES)

Additional Lights

Total Previous Year \$ 22,632.45
Number of Lights 212
Cost/Light \$ 106.76

Number of New Lights -

Number of Months -

Projected Increase \$ -
Admin Fee \$ -
Total Add Lights \$ -

Admin Fee

Actual

\$ 22,632 X 5%= \$ 1,131.62

**SUN CITY FIRE DISTRICT
YOUNGTOWN MONTHLY REPORT
May, 2022**

INCIDENT RESPONSE SUMMARY				
Incident Type	MAY 2022	YTD	MAY 2021	YTD
FIRE	2	13	4	33
RESCUE & EMS INCIDENT	117	648	144	688
HAZARDOUS CONDITION (NO FIRE)	1	3	0	3
SERVICE CALL	3	11	2	4
GOOD INTENT CALL	1	10	3	12
FALSE ALARM & FALSE CALL	0	15	3	6
INCIDENT TOTAL	124	700	156	746

PREVENTION INSPECTION SUMMARY				
Property Use	Number of Initial	Number of Reinspects	Total Inspections	Total Violations
ASSEMBLY	2	0	2	1
EDUCATIONAL	0	0	0	0
HEALTH CARE, DETENTION, & CORRECTION	2	0	2	0
RESIDENTIAL	0	0	0	0
MERCANTILE & BUSINESS	56	0	56	3
STORAGE	1	0	1	0
SPECIAL PROPERTY & OTHER	11	0	11	2
TOTAL INSPECTIONS	72	0	72	6



Maricopa County Sheriff's Office

Annual Report for Youngtown

This report reflects a year to year comparison of calls for service and on view based on the primary deputy's call sign.

Data Sources and Knowledge Stores

The Maricopa County Sheriff's Office (MCSO) utilizes Intergraph's Computer-Aided Dispatch (I/CAD), that went live within the MCSO on September 24th, 2013.

Definitions

Calls for Service (CFS) – occurs when a resident contacts the Office, typically by phone, and a deputy is dispatched to handle the call (Wilson & Weiss, 2009).

They include calls to "911" for emergency assistance along with to non-emergency numbers (Police Data Initiative, n.d.).

Deputy Initiated Activities (On View/OV) – occurs when a deputy initiates the dispatch by conducting a traffic stop or other proactive policing event.

Unknown Origin – this occurs when the I/CAD is unable to determine the origin of the event. This is rare but does happen.

Additional Information

An asterisk (*) indicates subcodes were grouped under the main event category. For example, speeding and no seatbelt, etc., are grouped under the main event category Traffic Violation*.

References

Police Data Initiative. (n.d.). *Calls for Service*. Retrieved June 13, 2018, from Police Data Initiative: <https://www.policedatainitiative.org/datasets/calls-for-service/>

Wilson, J., & Weiss, A. (2009). *A performance-based approach to police staffing and allocation*. Washington, DC: Office of Community Oriented Policing Services.

Top 20 Calls For Service

Event Category	2020	2021	2022
WELFARE CHECK	591	657	276
TRESPASSING	272	316	115
SUSPICIOUS PERSON	181	197	67
LOUD NEIGHBORS	102	150	46
DISTURBING			
CIVIL ACTION	86	141	28
UNWANTED GUEST	124	103	28
SUSPICIOUS ACTIVITY	97	121	34
FALSE BURGLAR ALARM*	112	83	36
SUSPICIOUS PERSON AND	85	92	21
VEHICLE			
CITIZEN/MOTORIST ASSIST	77	90	23
FOLLOW UP	82	78	29
THEFT	79	65	10
CRIMINAL DAMAGE	53	41	15
LOITERING	29	62	15
INJURED/SICK PERSON	50	35	18
CIVIL MATTER/STANDBY	42	26	17
PATROL/VACATION WATCH	27	41	13
FIGHT/MUTUAL COMBAT (DV)	40	29	6
ASSIST OTHER AGENCY	33	31	9
VEHICLE CRASH (NO	29	24	20
INJURIES)*			
Total	2191	2382	826

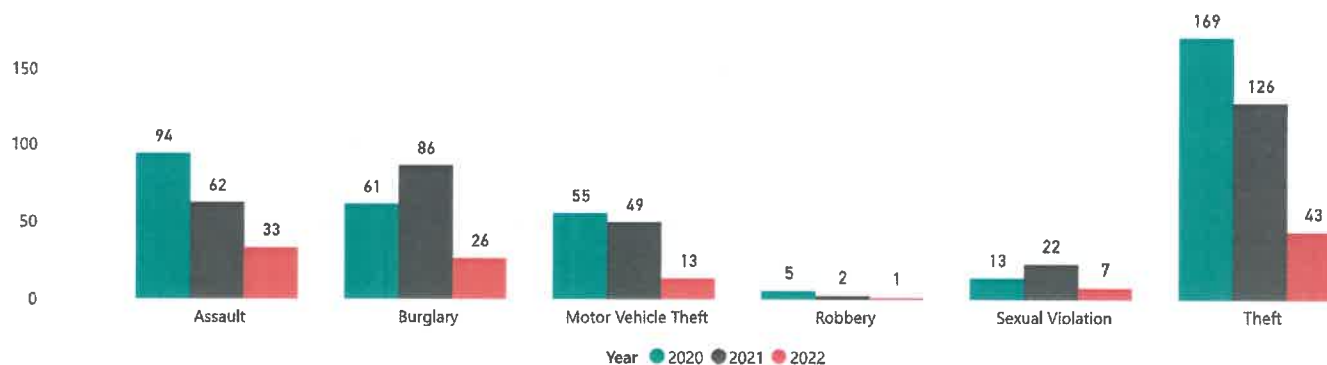
Top 20 On View

Event Category	2020	2021	2022
PATROL/VACATION WATCH	854	448	73
FOLLOW UP	270	252	106
TRAFFIC VIOLATION*	295	109	99
TRESPASSING	67	73	9
WELFARE CHECK	71	37	25
SUSPICIOUS PERSON	71	42	17
CITIZEN/MOTORIST ASSIST	58	48	22
SUSPICIOUS PERSON AND	59	44	17
VEHICLE			
COMMUNITY POLICING*	54	39	
SUSPICIOUS VEHICLE	42	24	2
SPECIAL DETAIL	15	27	18
ORDERS OF PROT - HARASS -	14	36	7
CIVIL USE ONLY			
TRAFFIC CONTROL	22	4	20
CIVIL SUMMONS -CIVIL USE ONLY	13	10	11
ASSIST OTHER AGENCY	11	12	4
SUSPICIOUS ACTIVITY	9	13	2
WARRANT ARREST ATTEMPT	12	9	2
WARRANT ARREST	7	13	2
NARCOTICS/OTHER DRUGS	7	11	2
WARRANT ARREST -	7	10	2
MISDEMEANOR WARRANTS			
Total	1958	1261	440

Top 20 Calls for Service with Incident Reports

Event Category	2020	2021	2022
THEFT	60	52	9
WELFARE CHECK	66	23	10
CRIMINAL DAMAGE	45	35	13
TRESPASSING	40	25	5
BURGLARY FROM VEHICLE	22	35	7
DEAD BODY	19	27	14
VEHICLE CRASH (NO INJURIES)*	21	16	16
THEFT FROM VEHICLE	17	19	11
STOLEN VEHICLE	21	12	7
SUSPICIOUS ACTIVITY	29	9	2
Total	340	253	94

Major Crime Indicators





Maricopa County Sheriff's Office

Annual Report for Youngtown

May, 2022

Top 20 Calls For Service

Event Category	2022
WELFARE CHECK	57
SUSPICIOUS PERSON	26
TRESPASSING	24
LOUD NEIGHBORS DISTURBING	10
FALSE BURGLAR ALARM*	8
ANIMAL PROBLEM	6
CITIZEN/MOTORIST ASSIST	5
FOLLOW UP	5
LOITERING	5
SUSPICIOUS PERSON AND VEHICLE	5
UNWANTED GUEST	5
CIVIL MATTER/STANDBY	4
DISORDERLY CONDUCT	4
SUSPICIOUS VEHICLE	4
Total	168

Top 10 On View

Event Category	2022
FOLLOW UP	20
TRAFFIC VIOLATION*	11
CITIZEN/MOTORIST ASSIST	6
PATROL/VACATION WATCH	6
WELFARE CHECK	5
TRAFFIC CONTROL	4
SPECIAL DETAIL	3
SUSPICIOUS PERSON AND VEHICLE	3
TRESPASSING	3
ABANDONED VEHICLE	2
SUSPICIOUS PERSON	2
Total	65

Top 10 Calls for Service with Reports

Event Category	2022
ASSAULT ON DEPUTY	1
FRAUD OR CON GAME	1
RECKLESS DRIVING	1
STOLEN AUTOMOBILE RECOVERY FOR	1
OTHER AGENCY	1
SUSPICIOUS PERSON AND VEHICLE	1
TRAFFIC VIOLATION*	1
WARRANT ARREST	1
WARRANT ARREST - FELONY WARRANT	1
Total	8

Areas of Special Interest

Event Category	2022
ATTEMPT SUICIDE	1
NARCOTICS/OTHER DRUGS	3
SEXUAL ASSAULT - MINOR VICTIM	1
SEXUAL ASSAULT ADULT	1
Total	6

Events by Call Source

Call Source	2022
Calls for Service (CFS)	252
Deputy Initiated Activities (On View/OV)	74
Total	326

Calls for Service by Day of Week

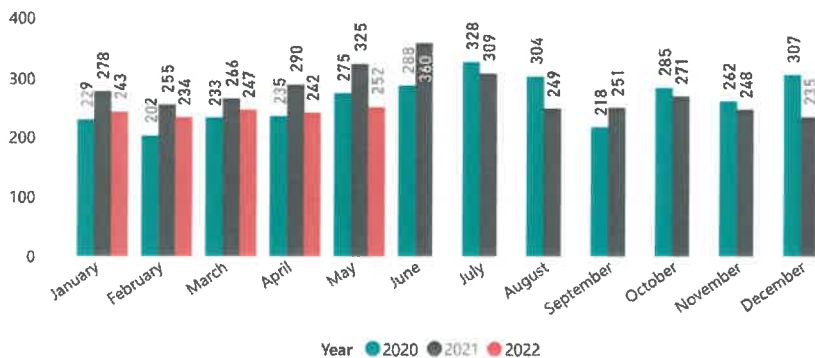


Major Crime Indicators

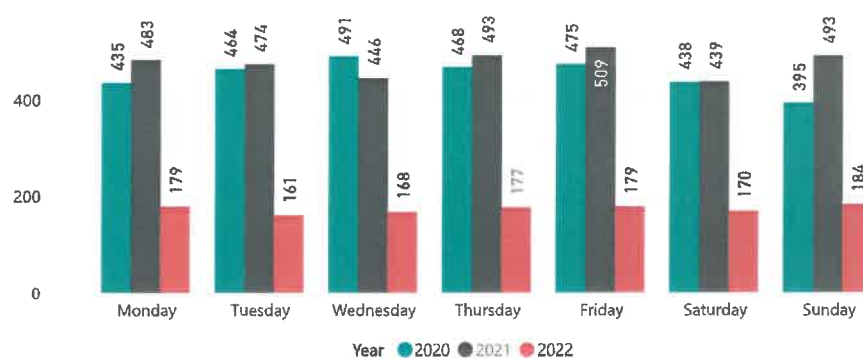


CALLS FOR SERVICE

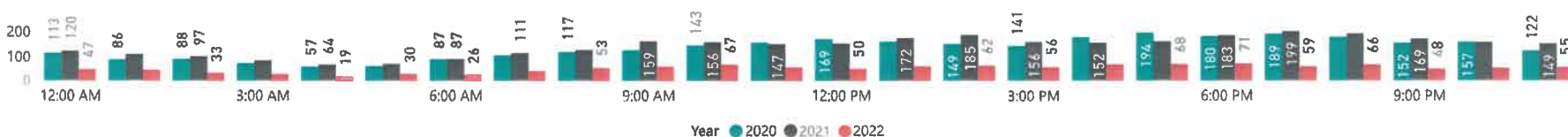
Calls for Service by Month



Calls for Service by Day of Week



Calls for Service by Hour



Calls for Service by Year and Hour of the Day

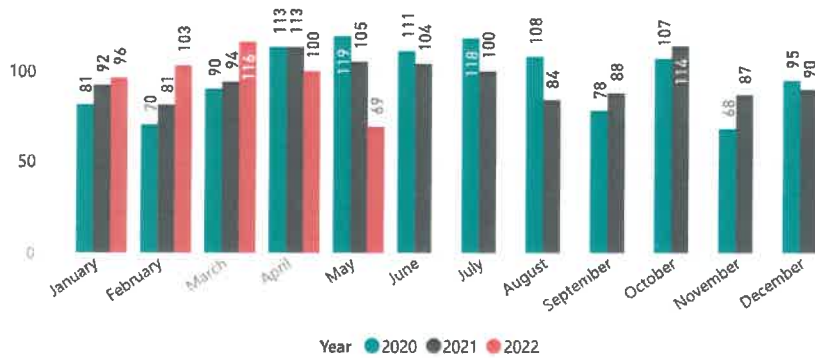
Year	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
2020	113	86	88	71	57	59	87	103	117	124	143	155	169	158	149	141	175	194	188	189	177	152	157	122	3166
2021	120	107	97	81	64	67	87	111	124	159	156	142	150	172	185	156	152	158	183	198	190	169	154	149	3337
2022	47	45	33	29	19	30	26	41	53	59	67	55	50	60	62	56	67	68	71	59	66	48	52	55	1218
Total	280	238	218	181	140	156	200	255	294	342	366	357	369	390	396	353	394	420	434	447	433	369	363	326	7721

Calls for Service by Day of the Week and Hour of the Day

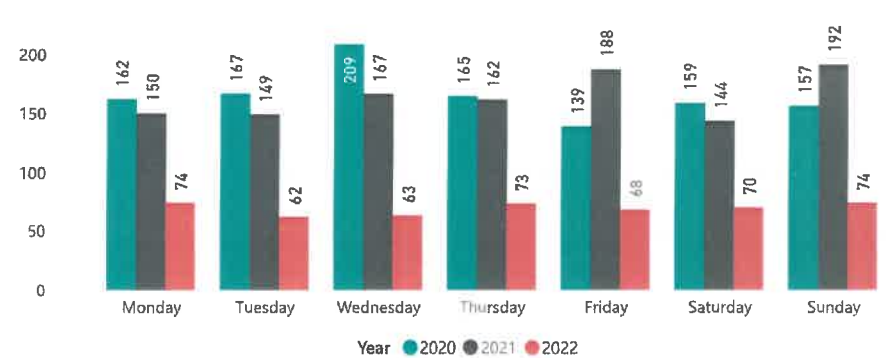
Day Name	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
Monday	32	33	32	21	19	21	23	32	46	62	58	67	52	62	57	52	51	70	57	56	57	47	39	45	1097
Tuesday	43	41	28	24	17	24	30	40	50	60	48	57	72	46	60	50	56	56	57	57	43	51	46	43	1099
Wednesday	33	35	31	28	20	23	32	32	41	57	53	54	58	72	57	48	54	66	55	66	66	33	45	44	1105
Thursday	30	31	26	23	18	26	40	43	55	50	52	38	55	45	59	59	59	59	74	72	69	50	54	41	1138
Friday	36	22	25	23	20	27	24	44	40	38	51	53	47	57	65	64	76	59	70	72	67	67	58	56	1163
Saturday	42	39	40	28	24	17	27	27	29	35	41	46	35	55	49	39	52	52	58	61	62	61	58	50	1047
Sunday	44	37	36	34	22	18	24	37	33	40	51	40	50	53	49	41	46	52	63	63	69	60	53	37	1072
Total	280	238	218	181	140	156	200	255	294	342	366	357	369	390	396	353	394	420	434	447	433	369	363	326	7721

CALLS FOR SERVICE ASSISTING UNITS

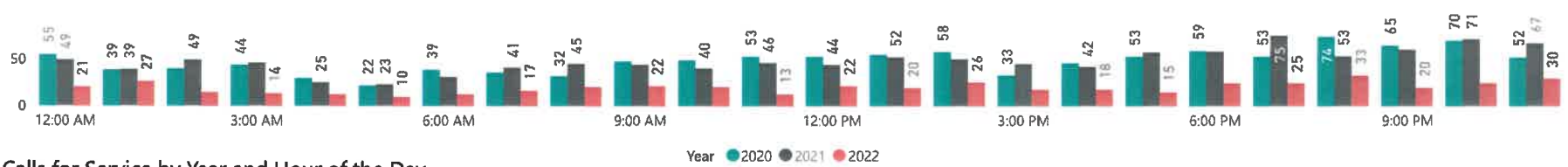
Calls for Service by Month



Calls for Service by Day of Week



Calls for Service by Hour



Calls for Service by Year and Hour of the Day

Year	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
2020	53	39	40	44	30	22	39	36	32	48	49	53	53	55	58	33	46	53	59	53	74	65	70	52	1158
2021	49	39	49	46	25	23	31	41	45	44	40	46	44	52	50	45	42	57	58	75	53	60	71	62	1152
2022	21	27	15	14	13	10	13	17	21	22	21	13	22	20	26	18	18	15	25	25	33	20	25	30	484
Total	125	105	104	104	68	55	83	94	98	114	110	112	119	127	134	96	106	125	142	153	160	145	166	149	2794

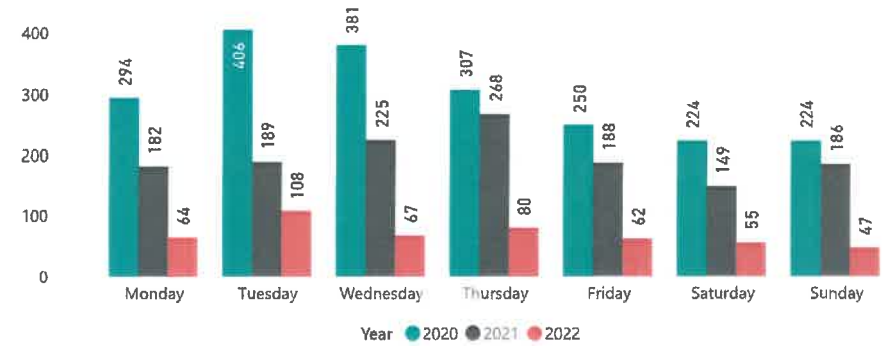
Calls for Service by Day of the Week and Hour of the Day

Day Name	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
Monday	12	17	21	12	11	10	10	15	15	25	14	17	17	17	17	12	14	22	15	12	19	23	20	19	386
Tuesday	25	23	11	17	8	11	9	10	17	22	14	14	24	12	20	9	17	14	14	16	19	14	20	18	378
Wednesday	21	14	20	18	11	7	13	13	15	21	27	13	13	26	18	15	19	15	19	28	26	14	27	28	439
Thursday	14	14	10	9	9	7	15	9	23	16	24	13	16	10	21	13	14	13	26	24	32	20	24	24	400
Friday	15	10	10	19	12	11	13	14	11	6	11	22	17	19	23	16	15	23	21	26	17	26	16	22	395
Saturday	14	14	17	14	8	5	9	12	8	8	9	19	14	23	16	15	15	19	19	19	23	23	25	25	373
Sunday	24	13	15	15	9	4	14	21	10	16	11	14	18	20	19	16	12	19	28	28	24	25	33	15	423
Total	125	105	104	104	68	55	83	94	98	114	110	112	119	127	134	96	106	125	142	153	160	145	166	149	2794

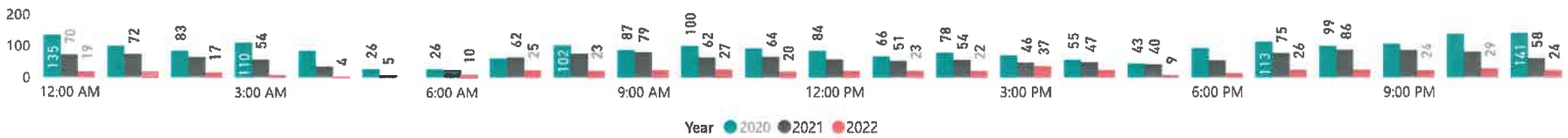
On View by Month



On View by Day of Week



On View by Hour



On View by Year and Hour of the Day

Year	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
2020	135	99	83	110	83	26	26	59	102	87	100	92	84	66	78	69	55	43	92	113	99	106	138	141	2086
2021	70	72	62	54	33	5	21	62	74	79	62	64	56	51	54	46	47	40	52	75	86	85	79	58	1387
2022	19	19	17	9	4		10	25	23	26	27	20	23	23	22	37	26	9	15	26	26	24	29	24	483
Total	224	190	162	173	120	31	57	146	199	192	189	176	163	140	154	152	128	92	159	214	211	215	246	223	3956

On View by Day of the Week and Hour of the Day

Day Name	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
Monday	39	29	28	27	21	11	11	27	31	18	24	31	18	14	16	13	19	12	18	26	29	17	28	33	540
Tuesday	39	23	25	26	23	8	9	38	43	38	39	49	47	41	37	31	17	20	13	33	31	23	26	24	703
Wednesday	32	32	19	21	21	3	14	25	49	46	38	27	19	25	29	36	35	14	26	23	22	35	40	42	673
Thursday	42	33	26	27	9	3	4	26	24	38	31	18	28	24	25	22	18	15	30	48	31	43	56	33	655
Friday	23	29	32	29	23		10	7	18	16	24	21	19	13	19	18	10	4	19	31	33	33	40	29	500
Saturday	24	27	22	24	13	2	3	8	18	17	11	10	13	10	14	21	9	5	18	24	37	41	32	25	428
Sunday	25	17	10	19	10	4	6	15	16	19	22	20	19	13	14	11	20	22	35	28	28	23	24	37	457
Total	224	190	162	173	120	31	57	146	199	192	189	176	163	140	154	152	128	92	159	214	211	215	246	223	3956

TRAFFIC

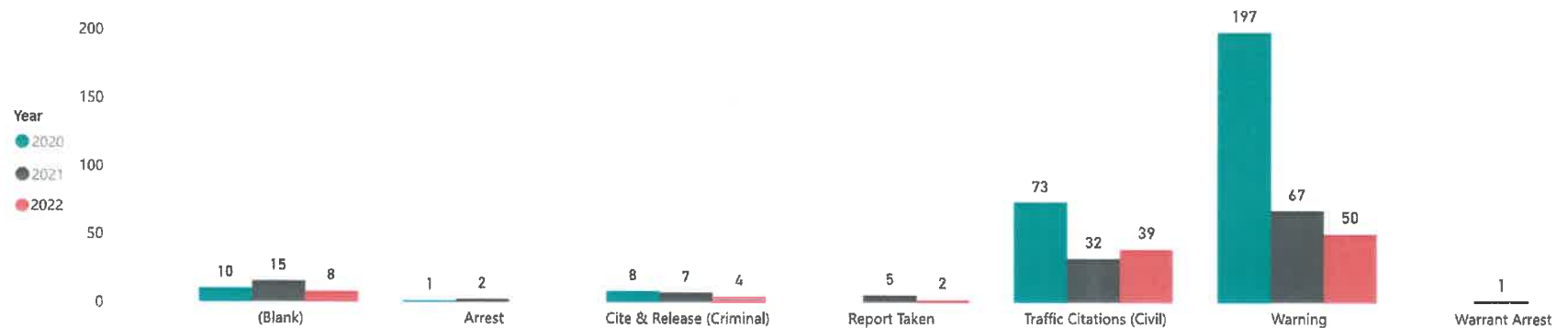
This report reflects the traffic stop activity based on call types for traffic violations (910) and reckless/overly aggressive driving (693/693R) along with DUI and aggravated DUI (692 and 692F) for all call sources (calls for service and on view). Canceled calls have been removed.

DESCRIPTION	2020	2021	2022
WARRANT ARREST - IR GENERATED (NO NEW CHARGES FILED)		1	
WARNING ISSUED	197	67	50
UNABLE TO LOCATE / UNABLE TO CONTACT FOR SERVICE		4	
UNABLE TO CONTACT VIA PHONE		1	
TOW TRUCK REQUEST OR CIVIL CITATION WITH VEHICLE TOW/IMPOUND			1
SUPERVISOR DUTIES	4	13	4
POLICE SERVICE REPORT SUPPLEMENT		4	
OFFENSE REPORT WITH CITE & RELEASE - NON TRAFFIC		1	
OFFENSE REPORT WITH BOOKING - INCLUDES TRAFFIC / NON-TRAFFIC	1	2	
OFFENSE REPORT SUPPLEMENT	3	12	
OFFENSE REPORT NO ARREST - NON TRAFFIC		5	2
NON TRAFFIC CONTACT FORM COMPLETED-NO IR	19	3	5
INCIDENTAL CONTACT	1	4	1
DETAIL COMPLETED VIA PHONE	1		1
DETAIL COMPLETED AS PRIMARY UNIT	3	1	3
DETAIL COMPLETED AS ASSISTING UNIT	64	80	24
CRIMINAL TRAFFIC CITE & RELEASE NO PROPERTY IMPOUNDED	6	1	2
CRIMINAL TRAFFIC CITE & RELEASE *PROPERTY IMPOUNDED	2	5	2
CIVIL CITATION *PROPERTY IMPOUNDED - IR GENERATED	6		
CIVIL CITATION - NO IR	67	32	38
Total	374	236	133

Call Types by Year

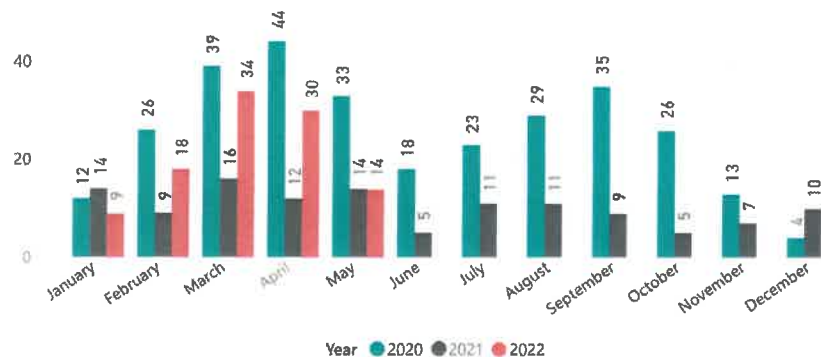
Description	2020	2021	2022
TRAFFIC VIOLATION - SPEEDING	129	21	34
TRAFFIC VIOLATION - STOP SIGN - RED LIGHT	65	48	29
TRAFFIC VIOLATION - NON-MOVING OTHER	35	9	13
BICYCLE STOP	25	8	6
TRAFFIC VIOLATION - MOVING OTHER	17	11	9
DUI	5	7	1
TRAFFIC VIOLATION - SUSPENDED DRIVERS LICENSE	8	4	
RECKLESS DRIVING	2	5	4
TRAFFIC VIOLATION	8	1	1
PROOF OF INSURANCE/MANDATORY INSURANCE	1	4	2
SUSPENSION			
TRAFFIC VIOLATION - EXPIRED PLATES	2	1	1
TRAFFIC VIOLATION - FAILURE TO SIGNAL	1	1	2
TRAFFIC VIOLATION - INVALID REGISTRATION	3	1	
DUI - AGG. DUI		2	
CRIMINAL 28 (NON-SPEED)			1
OVERLY AGGRESSIVE DRIVER			1
TRAFFIC VIOLATION - CRIMINAL SPEED			1
TRAFFIC VIOLATION - SUSPENDED REGISTRATION	1		
Total	302	123	105

Disposition Categories by Year

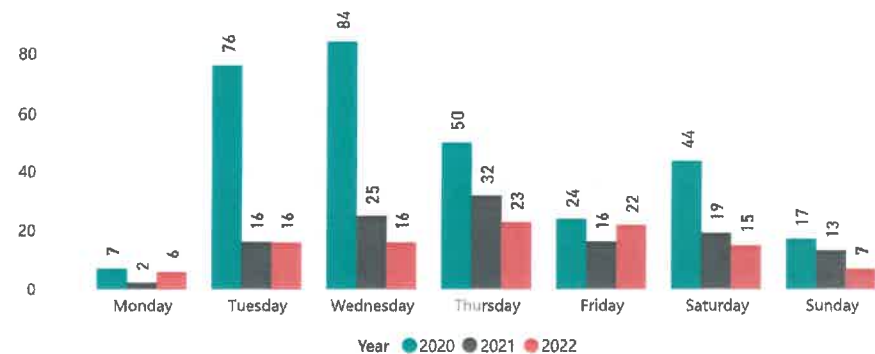


TRAFFIC

Traffic by Month



Traffic by Day of Week



Traffic by Hour



Traffic by Year and Hour of the Day

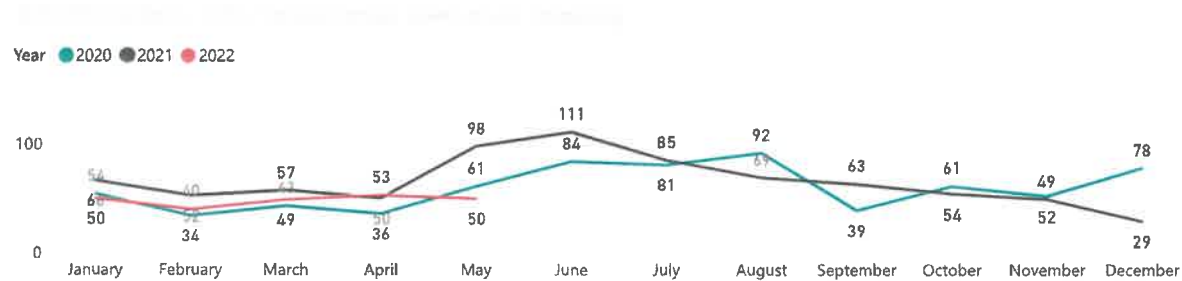
Year	00:00	01:00	02:00	03:00	04:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
2020	14	9	7	2	1		3	36	22	22	19	20	20	19	13	14	3	10	14	11	17	15	11	302
2021	4	7	6	2	2	2	3	2	3	4	9	4	4	5	5	1	2	7	9	12	16	9	5	123
2022	3	3	3			2	3	4	2	6	6	2	5	7	9	5	1	2	6	10	8	9	9	105
Total	21	19	16	4	3	4	9	42	27	32	34	26	29	31	27	20	6	19	29	33	41	33	25	530

Traffic by Day of the Week and Hour of the Day

Day Name	00:00	01:00	02:00	03:00	04:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
Monday		2	2					1			2	1		2	2				2		1			15
Tuesday	1	2	1	1	1		3	9	9	12	12	9	11	7	8	5	2	1	1	5	5	3		108
Wednesday	2	3				1	1	19	10	10	9	7	10	9	8	12	2	3	4	3	6	3	3	125
Thursday	7	3	2		2	1	4	8	4	6	6	8	4	4	5	2			10	6	6	9	4	105
Friday		1	4	1		2		4	2	3	4	1	2	4	3		1	2	2	7	7	5	7	62
Saturday	3	3	4				1	1	2		1		1	5	1	1		5	9	11	14	10	6	78
Sunday	8	5	3	2						1							1	4	1	1	2	3	5	37
Total	21	19	16	4	3	4	9	42	27	32	34	26	29	31	27	20	6	19	29	33	41	33	25	530

Priority	January	February	March	April	May	Total
1.00	1	5	6	5	3	20
2.00	81	60	79	77	76	373
3.00	243	256	284	276	247	1306
4.00		1				1
Total	325	322	369	358	326	1700

Youngtown Burglaries, Thefts, Criminal Damage, Stolen Vehicle, Trespassing Numbers



ESZCity	January	February	March	April	May	Total
Youngtown	50	40	49	53	50	242
Total	50	40	49	53	50	242

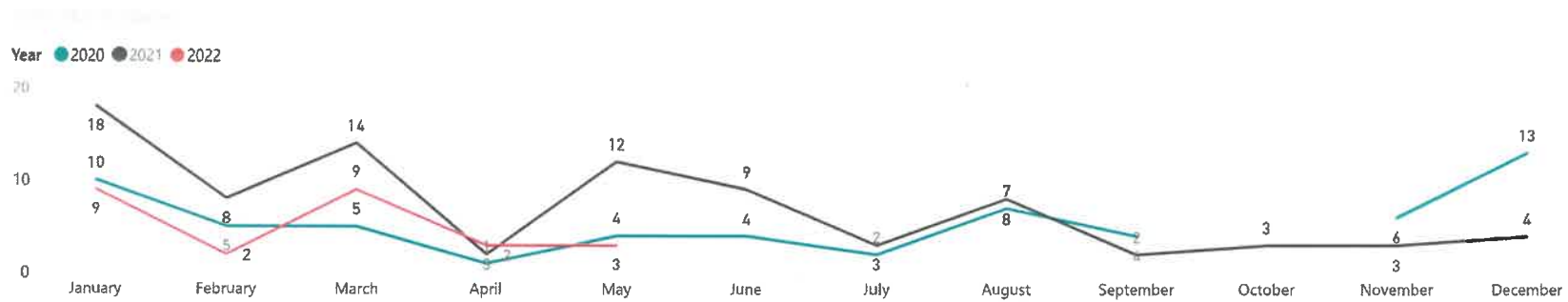
Data Note: Radio Codes Represented on This Page

ESZCity	January	February	March	April	May	June	July	August	September	October	November	December	Total
Youngtown	66	52	57	50	98	111	85	69	63	54	49	29	783
Total	66	52	57	50	98	111	85	69	63	54	49	29	783

Type Code
 459 459B 459BU 459C 459CG 459CU
 459CV 459CZ 459G 459M 459P 459R
 459RU 459U 459V 459W 459WU 459Z
 459ZB 459ZBU 459ZP 459ZR 459ZRU
 459ZU 487 487B 487BU 487C 487CU
 487CV 487CZ 487E 487G 487H 487U
 487M 487R 487U 487W 487WU 487Z
 487ZU 507 507T 507TU 507TV 507U
 507M 509 509B 509BR 509F 509G 509
 509I 509JZ 509R 509U 509V 509W
 509X 509XN 509Z 712 712B 712BU
 712V 712L 712R 712RU 712S 712U
 712V or 509ZU

ESZCity	January	February	March	April	May	June	July	August	September	October	November	December	Total
Youngtown	54	34	43	36	61	84	81	92	39	61	52	78	715
Total	54	34	43	36	61	84	81	92	39	61	52	78	715

Youngtown Burglaries



ESZCity	January	February	March	April	May	Total
Youngtown	9	2	9	3	3	26
Total	9	2	9	3	3	26

ESZCity	January	February	March	April	May	June	July	August	September	October	November	December	Total
Youngtown	18	8	14	2	12	9	3	8	2	3	3	4	86
Total	18	8	14	2	12	9	3	8	2	3	3	4	86

ESZCity	January	February	March	April	May	June	July	August	September	November	December	Total
Youngtown	10	5	5	1	4	4	2	7	4	6	13	61
Total	10	5	5	1	4	4	2	7	4	6	13	61

Data Note: Filters on this page are
Major Crime Indicator is Burglary from
Youngtown

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF EL MIRAGE AND THE TOWN OF YOUNGTOWN
REGARDING SHARED TRANSIT SERVICES

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is dated this ____ day of _____, 2022, between the City of El Mirage, (“El Mirage”) an Arizona municipality, whose address is 10000 North El Mirage Road, El Mirage, Arizona 85335, and the Town of Youngtown, (“Youngtown”) an Arizona municipality, whose address is 12030 North Clubhouse Square, Youngtown, Arizona 85363; the above-named entities may sometimes be collectively referred to herein as the “Parties” and individually as a “Party.” The effective date of this Agreement shall be July 1, 2022 (the “Effective Date”).

WHEREAS, it is the directive of the governing bodies of the Parties to provide the best services at the lowest possible cost; and

WHEREAS, the Parties shall implement shared transit services as specified in this Agreement whereby El Mirage agencies shall support Youngtown in exchange for payment.

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter set forth, the Parties hereto agree as follows:

PART I: Specific terms.

- a) An El Mirage van will be used to transport El Mirage and Youngtown Seniors to the El Mirage Senior Center, located at 14010 North El Mirage Road, El Mirage, Arizona 85335.
- b) Pickup and Drop off: Start time for service will be at 8:00 a.m. and end time will be at 1:00 p.m. The El Mirage City Manager or Designee will approve riders. Drop off at the El Mirage Senior Center will be at approximately 8:30 a.m. and take home will be at 1:00 p.m. Monday through Friday. When the Center is closed, ride service would not be available.
- c) Cost to rider: The fare cost will be \$2 each way. El Mirage will keep all fare charges. Fare charges are separate and in addition to Youngtown’s payment pursuant to Part III and Schedule A of this Agreement.
- d) Marketing the Senior Center: Marketing the El Mirage Senior Center and transit to Youngtown residents will include the El Mirage newsletter, social media, and posters (poster stands in Walmart, etc.), flyers at Youngtown and El Mirage libraries, and NVC publications.

Part II: Term.

The initial term of this Agreement shall commence on the Effective Date and shall continue in effect through June 30, 2023. Thereafter, this Agreement shall automatically renew each year on July 1, for an additional one (1) year term, unless otherwise terminated in accordance with the provisions of Part VIII of this Agreement.

PART III: Payment.

Youngtown shall provide payment as set forth in Schedule A. Youngtown shall pay El Mirage the Total Annual Cost as shown in Schedule A in quarterly payments. In the event the costs exceed those shown, El Mirage and Youngtown will reevaluate the program for future years.

PART IV: Communications.

The Parties shall designate authorized representatives and all communications related to the performance of duties defined in this Agreement shall be conducted solely between the representatives so designated. Additionally, the key Youngtown staff involved in providing the shared services described in this Agreement shall report as needed to the El Mirage City Manager or designated representative.

PART V: Amendments.

The Parties may amend this Agreement only by a written agreement of the Parties that identifies itself as an amendment to this Agreement.

PART VI: Merger.

This Agreement constitutes the final agreement between the Parties. It is the complete and exclusive expression of the Parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiation and agreements between the Parties on the matters are contained in this Agreement. The provisions of this Agreement may not be explained, supplemented or qualified through evidence of trade usage or a prior course of dealings. In entering into this Agreement, neither Party has relied on any statement, representation, warranty or agreement of the other Party except for those expressly contained in this Agreement. There are no conditions precedent to the effectiveness of this Agreement other than those expressly stated in this Agreement.

PART VII: Severability.

If any provision of this Agreement is held invalid, illegal or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to fulfill as closely as possible the original intents and purposes of this Agreement.

PART VIII: Termination.

This agreement can be canceled at any time upon 60 days' written notice by either party.

PART IX: Escalator.

In future years, all costs set forth in Schedule A shall be subject to escalation or de-escalation based on actual increase or decrease in costs incurred by El Mirage. Written documentation of said increases shall be provided by El Mirage to Youngtown as these increases occur and a new fee schedule shall be attached as a revised Schedule A.

PART X: Inspection.

El Mirage will retain all books, accounts, and records relating to this agreement pursuant to State retention requirements, and shall allow for inspection and audit of expenses by Youngtown.

PART XI: Indemnification.

To the extent permitted by law, each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party and its officers, employees, and elected or appointed officials (as "Indemnitee") for, from and against any and all claims, losses, liability, costs or expenses, including reasonable attorneys' fees (collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage relating to the Indemnitor's performance of its duties under this Agreement, but only to the extent that such Claims are caused by the negligence, misconduct, intentional act or other fault of the Indemnitor, its officers, employees, contractors, elected or appointed officials.

PART XII: Relationship of Parties.

Each party to this Agreement shall act in its individual capacity and not as an agent, employee, partner, joint venturer, associate, or any other representative capacity of the other. Each party shall be solely and entirely responsible for its acts or acts of its agents and employees during the performance of this Agreement.

PART XIII: Attorney's Fees.

In the event legal action is brought or an attorney is retained by any party to this Agreement to enforce the terms of this Agreement or to collect any monies due hereunder, or to collect money damages for breach thereof, the prevailing party shall be entitled to recover, in addition to any other remedy, reimbursement for reasonable attorneys' fees, court cost of investigation and other related expenses incurred in connection therewith.

PART XIV: Counterparts.

This Agreement may be executed in any number of counterparts, all such counterparts shall be deemed to constitute one and the same instrument, and each of said counterparts shall be deemed original hereof.

PART XV: Notices and Requests.

Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if (a) delivered to the party at the address set forth below, (b) deposited in the U.S. Mail, registered or certified, return receipt requested, to the address set forth below, (c) given to a recognized and reputable overnight delivery service, to the address set forth below or (d) delivered by facsimile transmission to the number set forth below:

If to the City of El Mirage: City of El Mirage
10000 North El Mirage Road
El Mirage, Arizona 85335
Attn: City Manager

If to the Town of Youngtown: Town of Youngtown
12030 North Clubhouse Square
Youngtown, Arizona 85363
Attn: Town Manager

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this Section. Notices shall be deemed received (a) when delivered to the party, (b) three business days after being placed in the U.S. Mail, properly addressed, with sufficient postage, (c) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day, or (d) when received by facsimile transmission during the normal business hours of the recipient. If a copy of a notice is also given to a party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a party shall mean and refer to the date on which the party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

PART XVI: Cancellation.

This Agreement may be cancelled by either party for conflict of interest pursuant to Ariz. Rev. Stat. § 38-511.

PART XVII: E-verify, Records and Audits.

To the extent applicable under Ariz. Rev. Stat. § 41-4401, the parties and their respective subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under Ariz. Rev. Stat. § 23-214(A). The parties' or a subcontractor's breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by either party under the terms of this Agreement. The parties each retain the legal right to randomly inspect the papers and records of the other party and the other party's subcontractors who work under this Agreement to ensure that the other party and its subcontractors are complying with the above-mentioned warranty. The parties warrant to keep their respective papers and records open for random inspection during normal business hours by the other party. The parties and their respective subcontractors shall cooperate with the other party's random inspections including granting the inspecting party entry rights onto their respective properties to perform the random inspections and waiving their respective rights to keep such papers and records confidential.

"El Mirage"

CITY OF EL MIRAGE, an Arizona
municipal corporation

Alexis Hermosillo, Mayor

ATTEST:

Sharon Antes, City Clerk

"Youngtown"

TOWN OF YOUNGTOWN, an Arizona
municipal corporation

Michael LeVault, Mayor

ATTEST:

Nicole Smart, Town Clerk

In accordance with the requirements of ARIZ. REV. STAT. § 11-952(D), the undersigned City Attorneys acknowledge that (i) they have reviewed the above agreement on behalf of their respective clients and (ii) as to their respective clients only, each attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Justin Pierce
El Mirage City Attorney

Trish Stuhan
Youngtown Town Attorney

SCHEDULE A

Payment Schedule and Schedule of Costs

El Mirage shall provide an invoice to and receive payment from Youngtown on a quarterly basis for services performed. The total estimated annual cost of the Agreement includes costs from Tables 1 of Schedule A.

The annual cost to Youngtown will be \$6,733; the quarterly cost will be \$1,683.25. With the anticipated contract beginning July 1, 2022.

Table 1

Expense	Annual	Quarterly
Northwest Valley Connect	\$22,932	
Maintenance/Fuel	\$4,000	
Total	\$26,932	
Cost to City		
El Mirage	\$20,199	\$5,049.75
Youngtown	\$6,733	\$1,683.25

	El Mirage	Youngtown
--	-----------	-----------

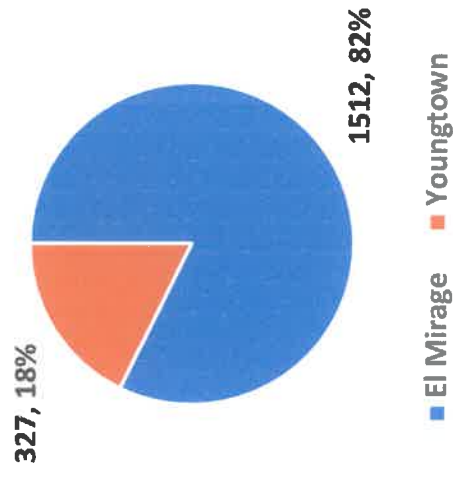
clients	6	2
trips	1013	218
FY22 projected trips	1512	327
Trips	82%	18%

total trips from 1/1/22 to 3/31/22	608	
Projected for the rest of the year	498.56	109.44

	El Mirage	Youngtown
--	-----------	-----------

FY22 projected trips	1512	327
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FY22 projected trips



9.F

NO INSERT



TOWN COUNCIL ACTION FORM

SUBJECT: Youngtown Façade Improvement Program	STAFF PRESENTER: Gregory Arrington, Community Development Manager
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RECOMMENDATION: *Discussion and/or action in regards to the recommended allocation of improvement funds for the Façade Improvement Program.*

COMMUNITY BENEFIT: *The Facade Improvement Program provides grants to businesses or property owners to facilitate economic development in the Town by enhancing and restoring business storefronts. This year's program will mark the first time in the program that improvements to parking surfaces will be eligible for funding.*

This is the fifth consecutive year that the Town has offered this program to our local businesses.

DISCUSSION: *Permitting upward development of our business centers will create greater capacity for redevelopment, higher state-shared revenues due to an increase in our population, and increased sales and rental taxes.*

FISCAL IMPACT: *\$100,000.00 allocated through the 2021/22 Community Development / Economic Development budget*

REVIEWED BY:

PREPARED BY:

____ Per Email _____
Trish Stuhan, Town Attorney

____ Per Email _____
Jeanne Blackman, Town Manager

____ Per Email _____
Gregory Arrington, Community Development Manager

Youngtown Façade Improvement Program - 2022

<u><i>Applicant</i></u>	<u><i>Address</i></u>	<u><i>Amount of Request</i></u>	<u><i>Proposed Use</i></u>	<u><i>Proposed Amount</i></u>	<u><i>Match</i></u>
Used Tools & Moore	1201 W. Michigan Ave	\$3,140.00	Chain Link Fence	\$2,355.00	\$785.00
Sunland Plumbing & Construction	11234 W. Michigan Ave.	\$94,666.11	Block/wrought Iron fence/gate - Paint building	20,000.00	74,666.11
Sunview Health & Rehabilitation Center	12207 N. 113th Ave.	\$96,619.00	Front entry/rear elevation	20,000.00	76,619.00
Roger Cox AC & Heating	11125 W. Nevada Ave.	\$1,594.50	Repave driveway/cool deck/paint rear gate	\$1,594.50	N/A
Solution Auto Sales	11100 W. Michigan Ave.	\$73,124.88	Concrete paving/Pole sign	20,000.00	20,000.00
Jubilee Parish	Site/Parking Lot Improvements	\$20,000.00	Right-of-Way Improvements	10,000.00	10,000.00
Century Link	N. 111th Ave.	45,011.00	Fencing	17,465.00	27,546
Jakes Auto Repair	13245 N. 113th Ave.	12,638	Signage/Repave parking lot	7,000.00	7,000.00
TOTAL		\$346,793.49		\$98,414.50	\$216,616.11
				\$100,000.00	
<i>Total allocated by Council</i>					



TOWN COUNCIL ACTION FORM

SUBJECT: Review of applicants for boards and commissions and possible action to appoint members for a term beginning July 1, 2022 and ending June 30, 2025

STAFF PRESENTER:
Jeanne Blackman, Town Manager

RECOMMENDATION:

Motion to appoint all applicants as a slate for the term beginning July 1, 2022 and ending June 30, 2025.

COMMUNITY BENEFIT:

Volunteers are the driving force for community organizations. Without our volunteers, the Town cannot offer these wonderful organizations for our residents.

DISCUSSION:

Title 2, Administration and Personnel, Chapter 2.20, Boards and Commissions, allows the Town Council, by ordinance, resolution or motion, to create standing and special boards, committees and commissions as it deems necessary, as well as appoint members to serve at the pleasure of the Town Council. The Town Council has formed the Youngtown Arts Commission, Youngtown Community Garden, and the Youngtown Citizens' Dog Park. Terms of office for all members of these boards will expire on June 30, 2025.

All applicants are requested to be appointed this evening, if not they will be issued a Letter of Appointment by the Town Clerk and requested to come into Town Hall to complete the Oath of Office prior to participation in any meeting following the expiration of the current term.

FISCAL IMPACT:

None.

REVIEWED BY:

Per Email

Trish Stuhan, Town Attorney

Per Email

Nicole Smart, Town Clerk

PREPARED BY:

Per Email

Jeanne Blackman, Town Manager



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: <u>CHARLES VICKERS</u>	Date: <u>6-9-2022</u>
Address: <u>[REDACTED], Youngtown, AZ</u>	
E-Mail Address: <u>[REDACTED]</u>	
Occupation: <u>VIC - Mayor - Youngtown</u>	Are you a Resident of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No
Home Phone: <u>[REDACTED]</u>	Work Phone:
Cell Phone: <u>()</u>	Best Time to Call? <u>()</u> am <u>()</u> pm
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Business Name and Address:	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
BOARD, COMMISSION OR COMMITTEE OF INTEREST:	
Please list in order of preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. <u>Youngtown Community Garden</u>	2.
3.	4.
EDUCATION AND CIVIC ACTIVITIES (may attach a resume):	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper)	

I understand that my attendance at all regularly scheduled meetings is critical even if I am appointed as an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission or Committee for which you have applied. Please notify the Town Manager (623-933-8286) if there are any changes in the information provided.

Applicant's Signature: [Signature]

Date: 6-9-22



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: <i>Mike Francis</i>	Date: <i>6/9/2022</i>
Address: [REDACTED] <i>Youngtown, AZ. 85363</i>	
E-Mail Address: [REDACTED]	
Occupation: <i>Facility Services</i>	Are you a Resident of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No
Home Phone: [REDACTED]	Work Phone:
Cell Phone: [REDACTED]	Best Time to Call? <i>Any time</i> am/pm
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Business Name and Address:	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served: <i>Youngtown Community Garden.</i>	
BOARD, COMMISSION OR COMMITTEE OF INTEREST:	
Please list in order or preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. <i>Youngtown Community Garden</i>	2.
3.	4.
EDUCATION AND CIVIC ACTIVITIES (may attach a resume):	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper)	

I understand that my attendance at all regularly scheduled meetings is critical even if I am appointed as an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

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Applicant's Signature: *Mike Francis* Date: *6/9/2022*



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: <u>LARRY WISE</u>	Date: <u>6/13/2022</u>
Address: <u>[REDACTED]</u>	
E-Mail Address: <u>[REDACTED]</u>	
Occupation: <u>NURSERY MANAGER</u>	Are you a Resident of Youngtown? <input type="radio"/> Yes <input type="radio"/> No
Home Phone: <u>[REDACTED]</u>	Work Phone: <u>[REDACTED]</u>
Cell Phone: <u>[REDACTED]</u>	Best Time to Call? <u>6</u> am/pm <input checked="" type="radio"/>
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Business Name and Address:	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served: <u>COMMUNITY GARDEN</u>	
BOARD, COMMISSION OR COMMITTEE OF INTEREST:	
Please list in order of preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. <u>COMMUNITY GARDEN</u>	2. <u></u>
3. <u></u>	4. <u></u>
EDUCATION AND CIVIC ACTIVITIES (may attach a resume):	
<u>MASTER GARDENER</u>	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper)	
<u>CHURCH, CAR CLUBS, ETC.</u>	

I understand that my attendance at all regularly scheduled meetings is critical even if I am appointed as an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

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Applicant's Signature: Larry Wise Date: 6/13/2022



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION			
Name: Valleri Wilson			Date: 6/10/2022
Address: 11336 N 114th Dr, Youngtown, AZ 85363			
E-Mail Address: [REDACTED]			
Occupation: teacher			Are you a Resident of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No
Home Phone: [REDACTED]		Work Phone:	
Cell Phone: same		Best Time to Call? pm am/pm	
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No			
Business Name and Address:			
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No			
If yes, please give name of board, commission and/or committee and dates served: current board			
BOARD, COMMISSION OR COMMITTEE OF INTEREST:			
Please list in order or preference. Residents may only serve on one (1) Board, Commission or Committee at a time.			
1.	n/a	2.	
3.		4.	
EDUCATION AND CIVIC ACTIVITIES (may attach a resume):			
M.Ed. Education (see resume)			
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper)			
Youngtown Art Commission, Educational committees in DVUSD (see resume)			

I understand that my attendance at all regularly scheduled meetings is critical even if I am appointed as an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

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Applicant's Signature:  Date: **6/10/2022**



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: <u>Judith A. Heise</u>	Date: <u>6-13-2022</u>
Address: <u>[REDACTED]</u>	
E-Mail Address: <u>[REDACTED]</u>	
Occupation: <u>retired math teacher</u>	Are you a Resident of Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No
Home Phone: <u>[REDACTED]</u>	Work Phone: <u>[REDACTED]</u>
Cell Phone: <u>[REDACTED]</u>	Best Time to Call? <u>[REDACTED]</u> am/pm
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Business Name and Address: <u>[REDACTED]</u>	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served: <u>Art Commission 2018 - now</u>	
BOARD, COMMISSION OR COMMITTEE OF INTEREST: Please list in order of preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. <u>Youngtown Art Commission</u>	2. <u>[REDACTED]</u>
3. <u>[REDACTED]</u>	4. <u>[REDACTED]</u>
EDUCATION AND CIVIC ACTIVITIES (may attach a resume): <u>Math tutor</u> <u>ESL tutor</u>	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper) <u>President Dance for Fitness</u> <u>V. President HOA</u> <u>Treasurer for DKG State Convention</u>	

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Applicant's Signature: [Signature]

Date: 6-13-2022



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: <u>Susan Hout</u>	Date: <u>6-13-22</u>
Address: [REDACTED]	
E-Mail Address: [REDACTED]	
Occupation: <u>U</u>	Are you a Resident of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No
Home Phone: [REDACTED]	Work Phone:
Cell Phone:	Best Time to Call? <u>am/pm</u>
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input type="radio"/> No	
Business Name and Address: <u>WTDampened Pets + People LLC</u>	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served: <u>Dog Park</u>	
BOARD, COMMISSION OR COMMITTEE OF INTEREST:	
Please list in order or preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. <u>Citizen's Dog Park</u>	2.
3.	4.
EDUCATION AND CIVIC ACTIVITIES (may attach a resume):	
<u>See file!</u> <u>I.S.U</u>	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper)	
<u>Town Council</u>	

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Applicant's Signature: Susan Hout Date: 6-13-22



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: <u>Margaret Chittenden</u>	Date: <u>06-13-2022</u>
Address: <u>[REDACTED]</u>	
E-Mail Address: <u>[REDACTED]</u>	
Occupation: <u>Self Employed - Y.T. Council</u>	Are you a Resident of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No
Home Phone: <u>[REDACTED]</u>	Work Phone: <u>4-</u>
Cell Phone: <u>[REDACTED]</u>	Best Time to Call? <u>Any Time</u> am/pm
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input type="radio"/> No	
Business Name and Address: <u>Peg's Helping Hand - S.A.D</u>	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served: <u>Citizens Dog Park of Youngtown - Present - Chair</u> <u>Face of Youngtown 1990's</u>	
BOARD, COMMISSION OR COMMITTEE OF INTEREST:	
Please list in order or preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. <u>Citizens Dog Park</u>	2. <u></u>
3. <u></u>	4. <u></u>
EDUCATION AND CIVIC ACTIVITIES (may attach a resume):	
<u>AA Degree Glendale Community College</u>	
<u>Surround Regional Chamber</u>	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES: (may use separate piece of paper)	
<u>Meet and greet Residents While Walking</u>	
<u>Community Parks</u>	
<u>Community Development Advisory Committee m/c</u>	

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Applicant's Signature: Margaret Chittenden Date: 06-13-2022



Boards, Commissions and Committees Appointment Application

PERSONAL INFORMATION	
Name: Kathryn J French	Date: 6/13/2022
Address: 11547 W. C. [redacted] Ave, Youngtown, AZ 85363	
E-Mail Address: [redacted]	
Occupation	Are you a Resident of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No
Home Phone: [redacted]	Work Phone:
Cell Phone: [redacted]	Best Time to Call? 9:30-11:30AMam/pm
Do you own commercial property and/or operate a business in Youngtown? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Business Name and Address:	
Are you now, or have you ever served on a board, commission or committee for the Town of Youngtown? <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please give name of board, commission and/or committee and dates served: Dog Park, Face of Youngtown; Parking Committee	
BOARD, COMMISSION OR COMMITTEE OF INTEREST:	
Please list in order of preference. Residents may only serve on one (1) Board, Commission or Committee at a time.	
1. Dog Park	2. Parking Committee
3.	4.
EDUCATION AND CIVIC ACTIVITIES (may attach a resume)	
COMMUNITY AND/OR PROFESSIONAL ACTIVITIES (may use separate piece of paper)	

I understand that my attendance at all regularly scheduled meetings is critical even if I am appointed as an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission or Committee for which you have applied. Please notify the Town Manager (623-933-8286) if there are any changes in the information provided.

Applicant's Signature: Kathryn J. French Date: 6/13/2022

9.I

NO INSERT